

# <Jumping PRO> Technical Reference Manual.

|                                                                                   |         |
|-----------------------------------------------------------------------------------|---------|
| Downloading <Jumping PRO> from <a href="http://www.vola.fr">www.vola.fr</a> ----- | Page 2  |
| Installation Process on your computer -----                                       | Page 5  |
| Launching <Jumping PRO> -----                                                     | Page 8  |
| Checking theTiming device connection -----                                        | Page 9  |
| Checking the dongle protection key -----                                          | Page 11 |
| Opening a competition -----                                                       | Page 12 |
| Managing the horses of the competition -----                                      | Page 14 |
| Managing the riders of the competition -----                                      | Page 19 |
| Editing lists such as Horse list -----                                            | Page 20 |
| Opening an event -----                                                            | Page 24 |
| Entering into the Timing area -----                                               | Page 26 |
| Create and edit Start List of an event -----                                      | Page 27 |
| Entering into the Timing section -----                                            | Page 30 |
| Editing results -----                                                             | Page 36 |

These are the step-by-step instructions to download, install and use VOLA softwares for timing races. If you follow the instructions and still have technical difficulties running the program, please contact your informatic specialists first. If you believe that there is something wrong with this file, please let us know at the following adress : [vola@vola.fr](mailto:vola@vola.fr). Thank you.

It is recommended you read these instructions completely and close all software applications before starting this installation process. The instructions are divided into several sections that you can find above.

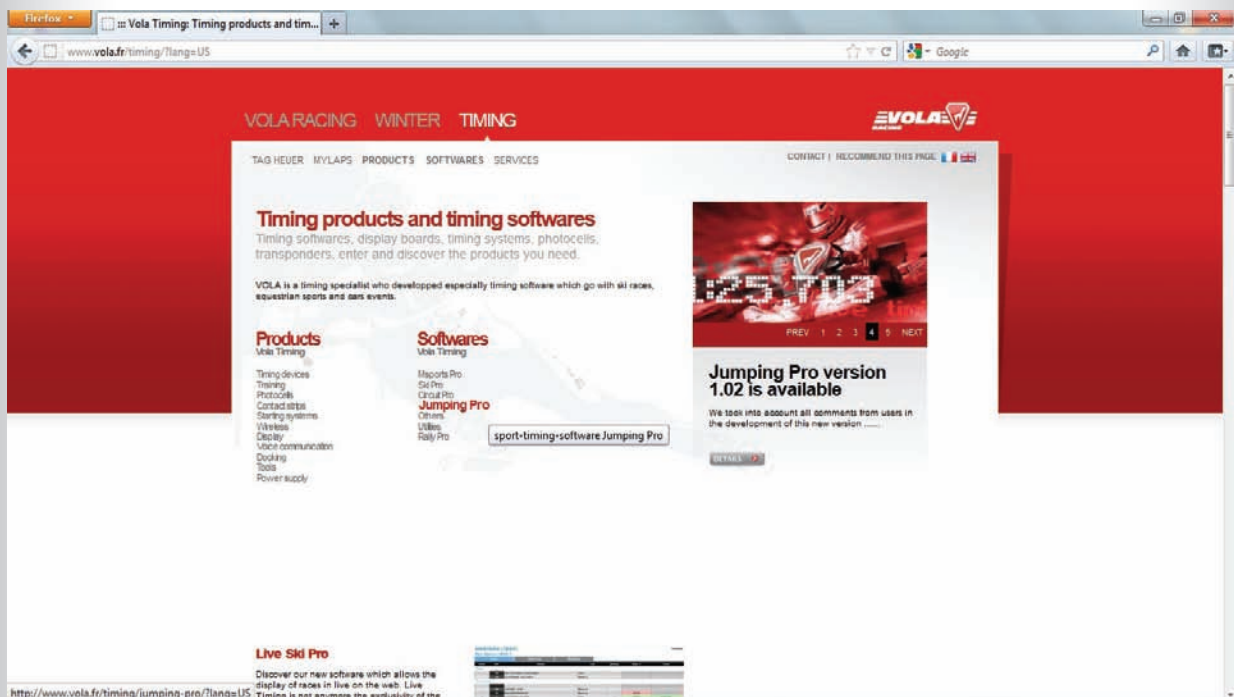
**Step 1 :**

Connect yourself to internet and go on [www.vola.fr](http://www.vola.fr)  
Then, click on the picture to access to «VOLA Timing»

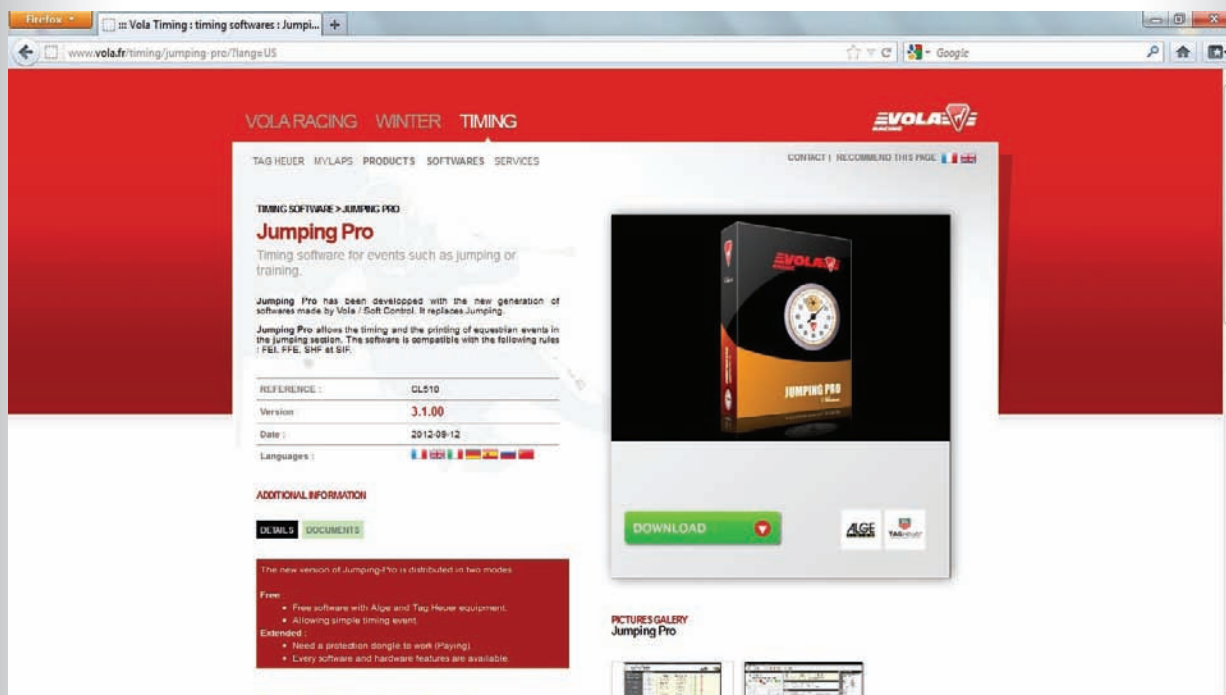


**Step 2 :**

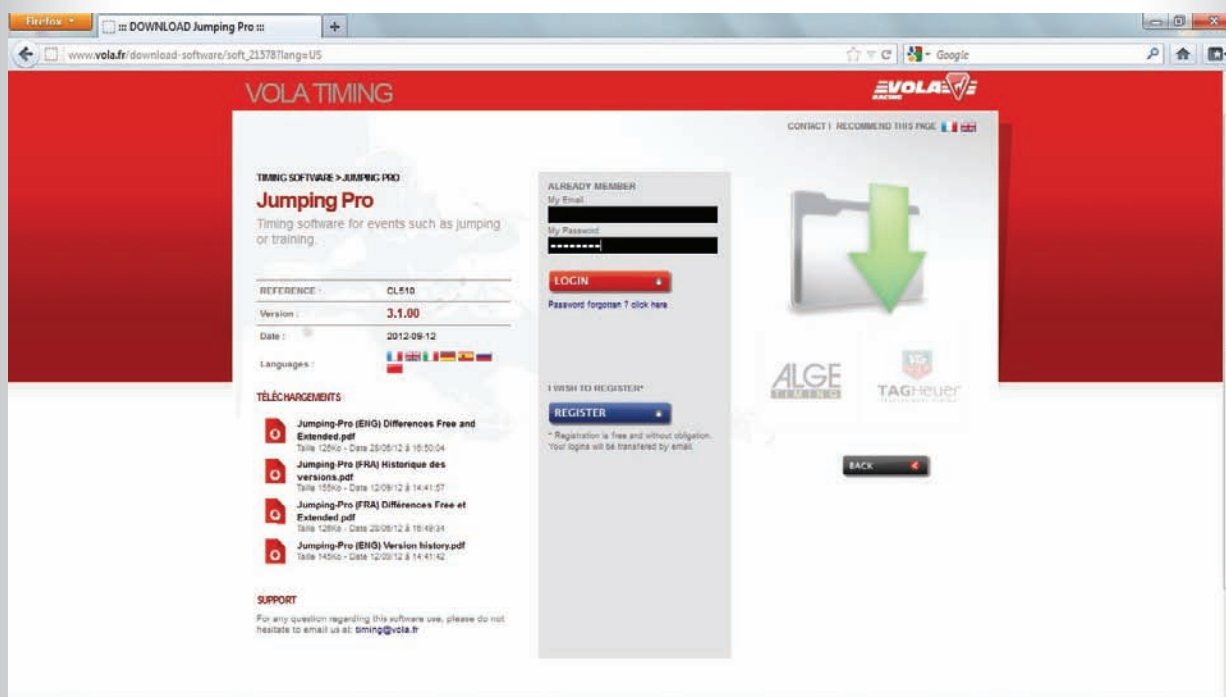
Select the software you want to download by clicking on its name.



Step 3 : Click on the button «Download».

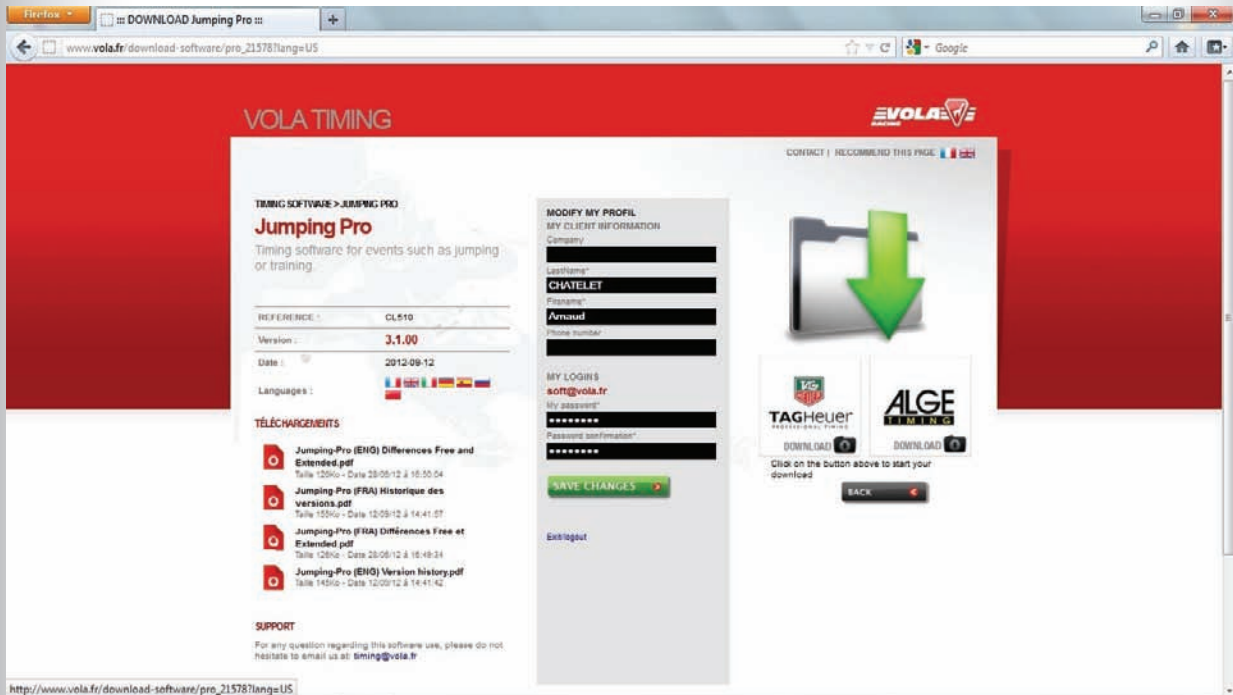


Step 4 : «Login» by entering your email and password.  
If you don't have a login, register yourself by clicking on the «register» button and follow the instructions.

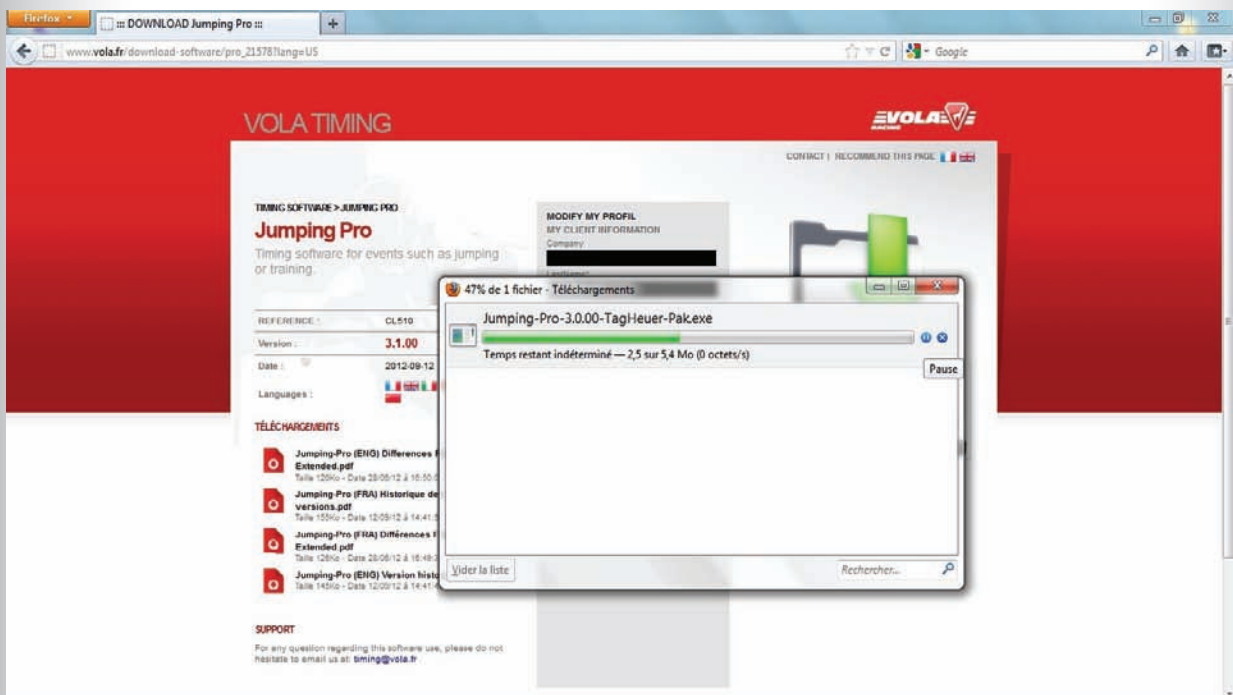


**Step 5 :** As soon as you are logged in, the buttons "TagHeuer" and "Alge" are activated. Click on the button corresponding to the brand of your timing devices.

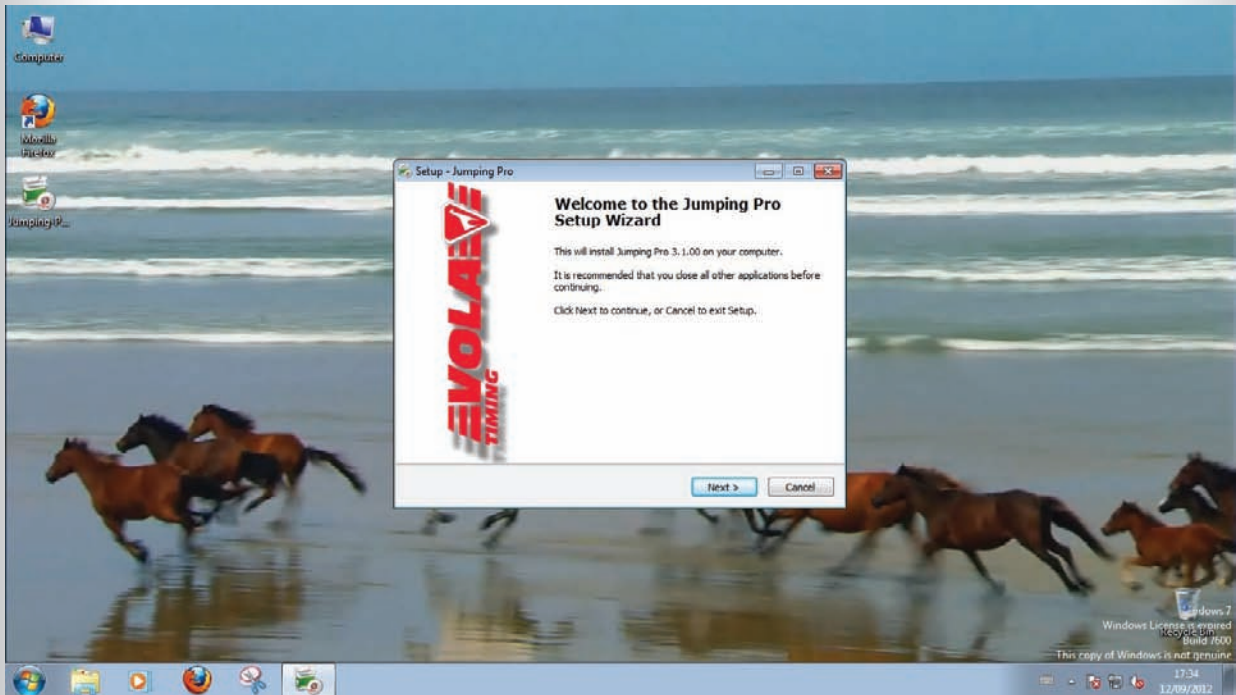
Note: "TagHeuer" and "Alge" software has the same functionalities in version <Extended>.



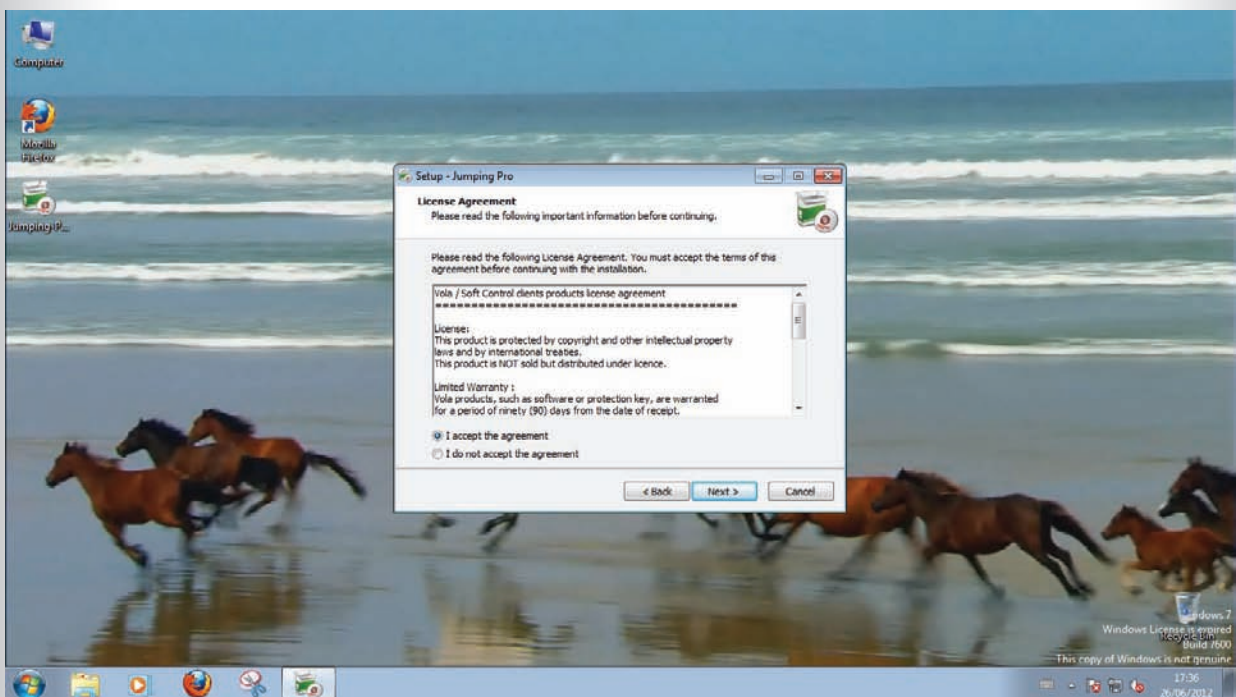
**Step 6 :** Let the computer download the software. Then, the file will be available, click on it.



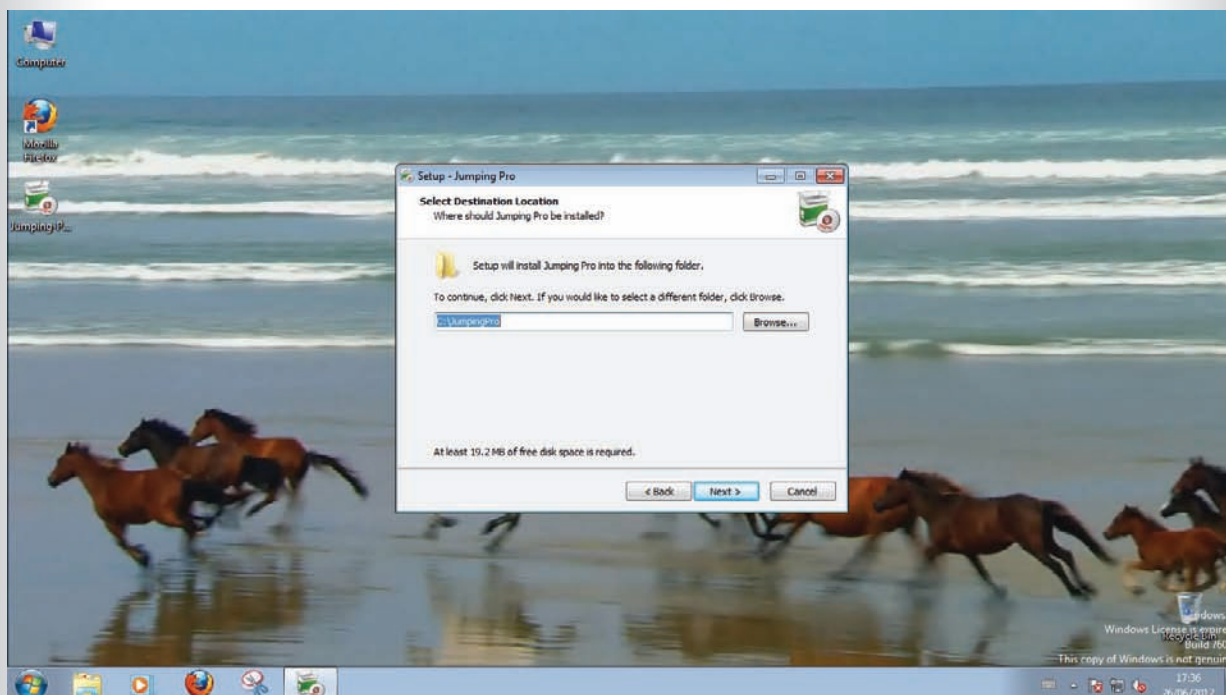
**Step 7 :** The application for installing the software will be open and it will show the following window. Continue the process.



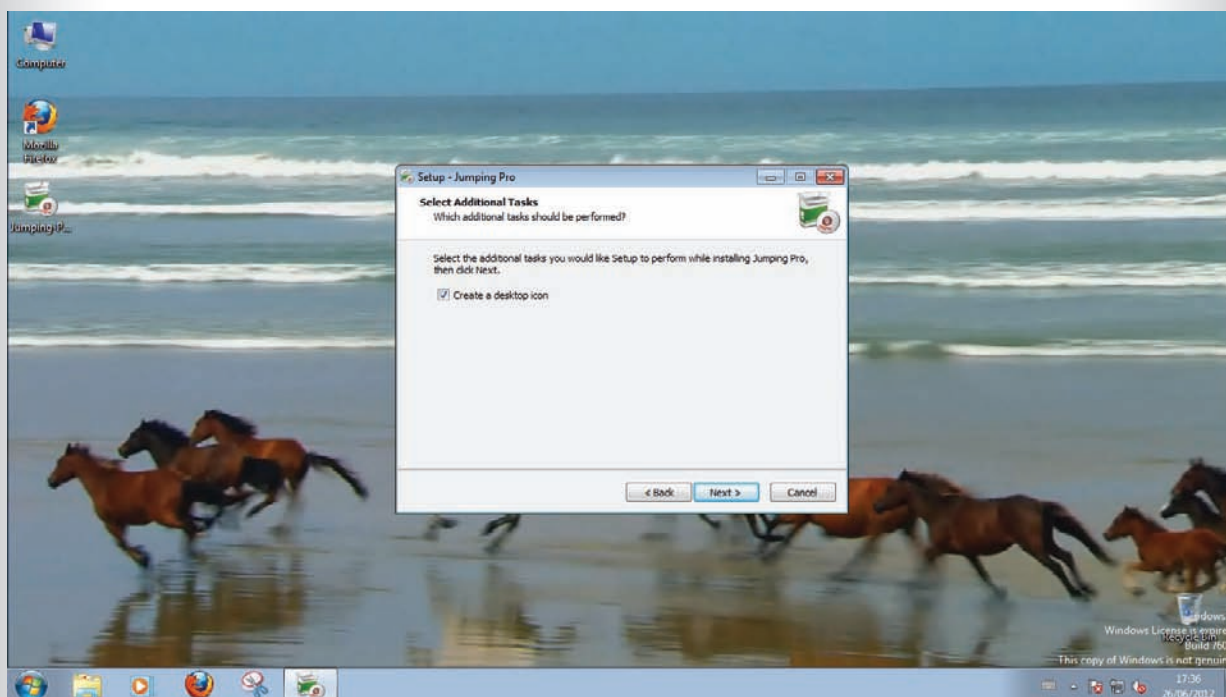
**Step 8 :** Read carefully the licence contract and accept it. Then, click on «Next».



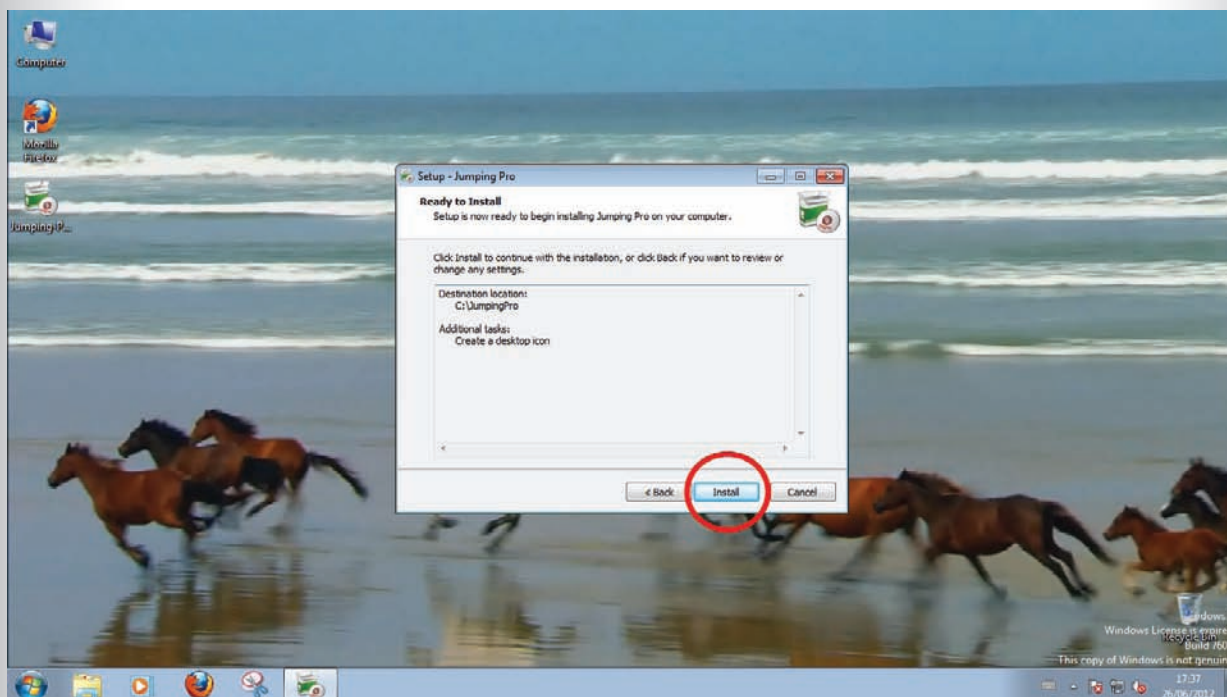
**Step 9 :** The computer will automatically offer you to install the software in the folder C:\JumpingPro. Click on «Next» if you agree or specify another directory if you want to install the folder somewhere else.



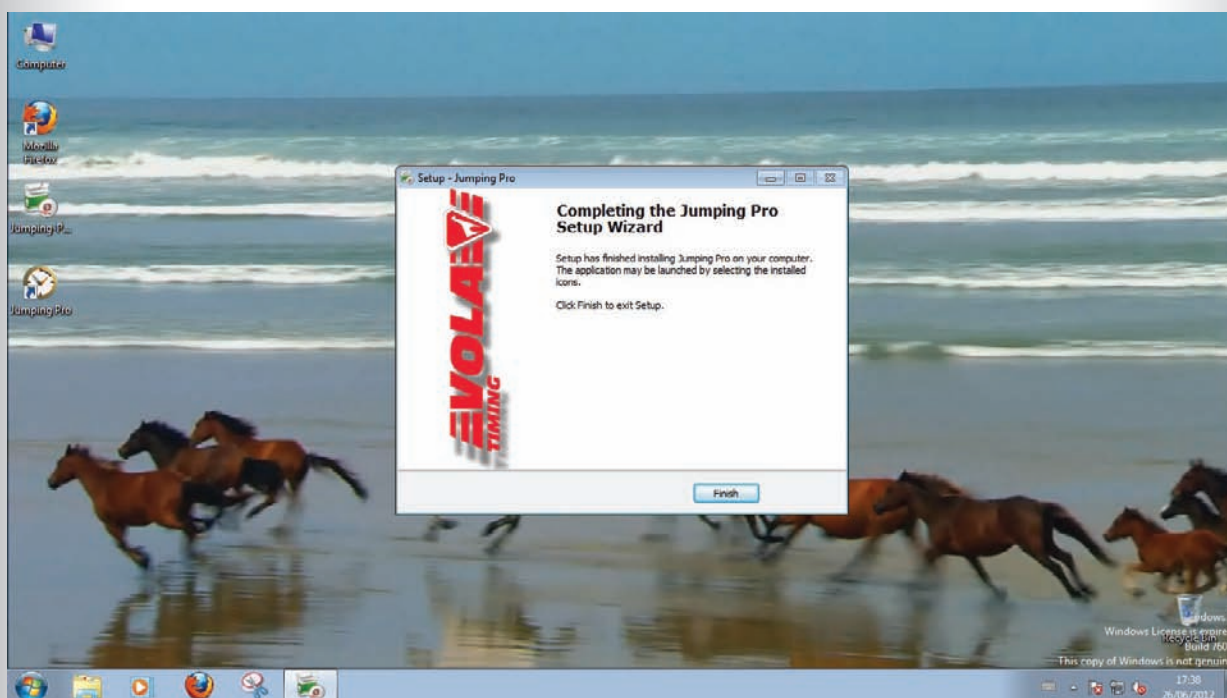
**Step 10 :** The install application offers you to put a shortcut on your computer's desktop. Choose to do it or not and click on «Next».



Step 11 : The install application is summarizing your installation request. If you agree, just click on «Install». If not, go backward and configure the installation as you want.



Step 12 : The installation process is now completed. Click on «Finish» to conclude the operation. The shortcut for <Jumping-Pro> will then be on your desktop.



### Step 13 :

Extended Version: If you have purchased a licence key for <Jumping-Pro> <Extended>, a USB software protection key should have been shipped to you.



If this is the case, plug it now into a USB port of your computer.

### Step 14 :

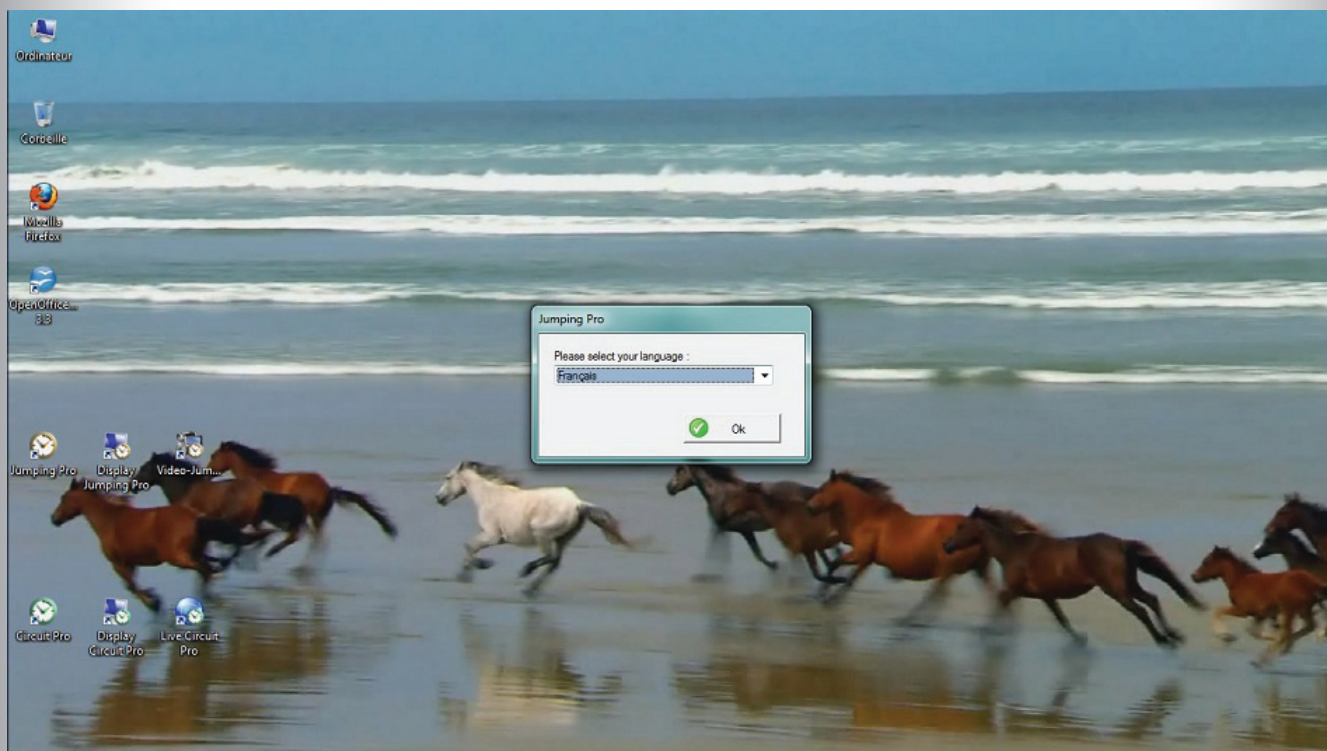
Click on the shortcut for <Jumping-Pro> to start the software. If you have plugged no protection key, it will run in <Free> mode. This mode is adapted to simple kind of races : access to timing devices and scoreboards is restricted according to current software agreement, data management limited (limited infos on riders and horses, no filter, exports limited to pdf format, no data sending to <Video-Jumping-Pro> and <Live-Jumping-Pro>).

If you have plugged a protection key, the <Extended> mode will run as below :

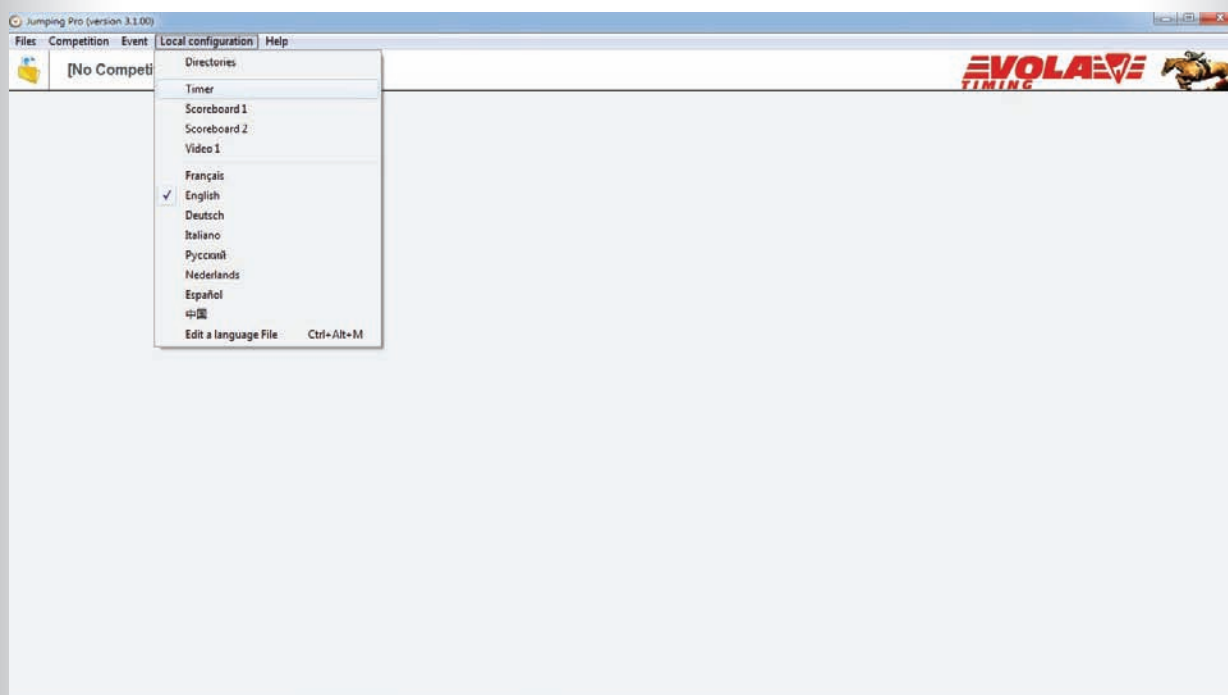




**Step 15 :** Choose the language you want to use.



**Step 16 :** The software has now been launched. Go on «Local configuration» and choose «Timer» to check if your timing device is well recognized.



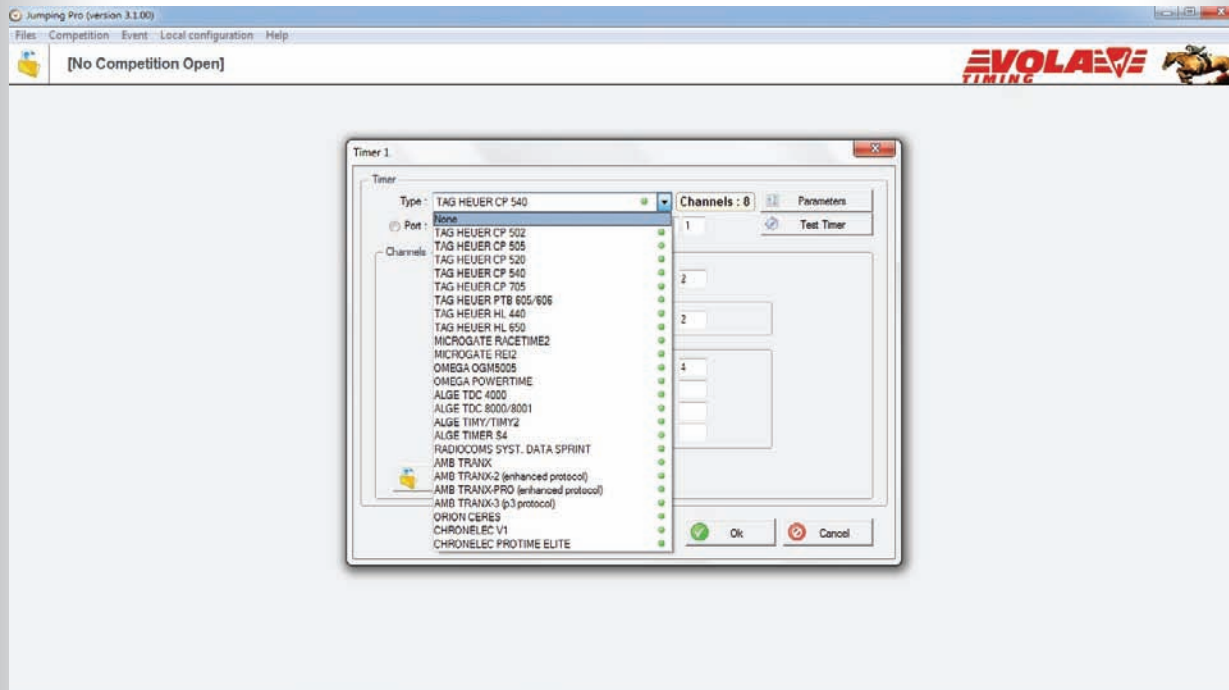
**Step 17 :** Choose your timing device in the list.  
TAG Heuer and ALGE timing devices work directly with VOLA software in <Free> mode.

For the other timing brands, you must run software in <Extended> mode. For that, you have to purchase a dongle which will unlock the software.

Check the communication port where you have connected your timing device :

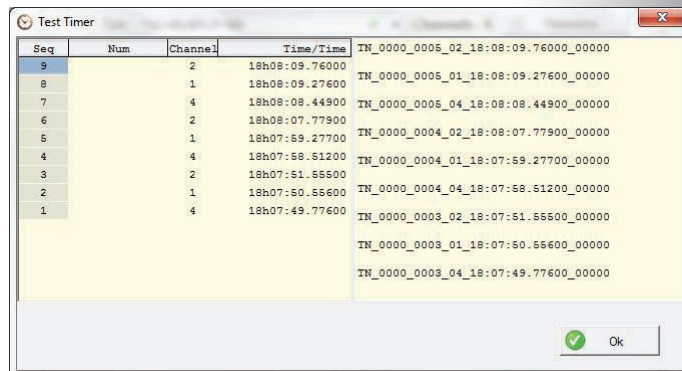
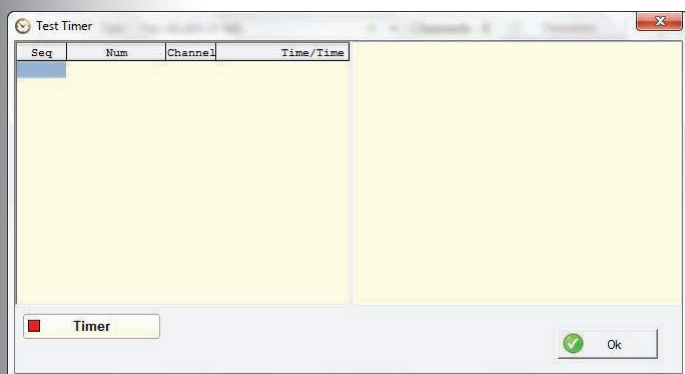
COM port (port number), USB (USB Driver on CD-ROM) or Ethernet (IP address).

If you don't know which communication port is used, find the answer in the document «Frequent questions for Ski PRO» which is downloadable on [www.vola.fr](http://www.vola.fr).



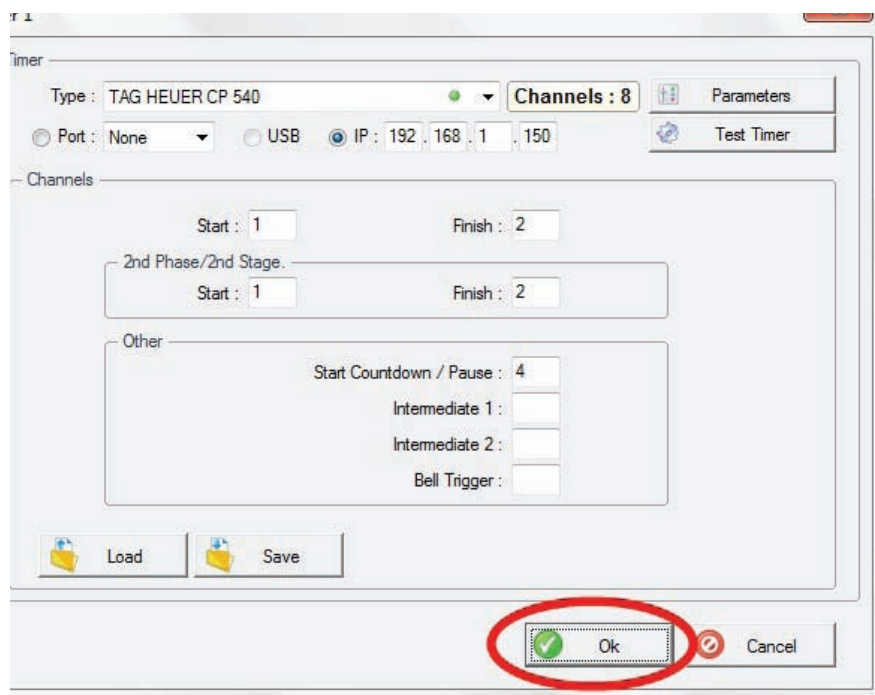
**Step 18 :** In the previous window, click on button «Test Timer» which will bring you to the following window.

Here, you should have your timing device recognized provided that it is connected and turned on. If your timing device is not recognized, a red square will appear as below.

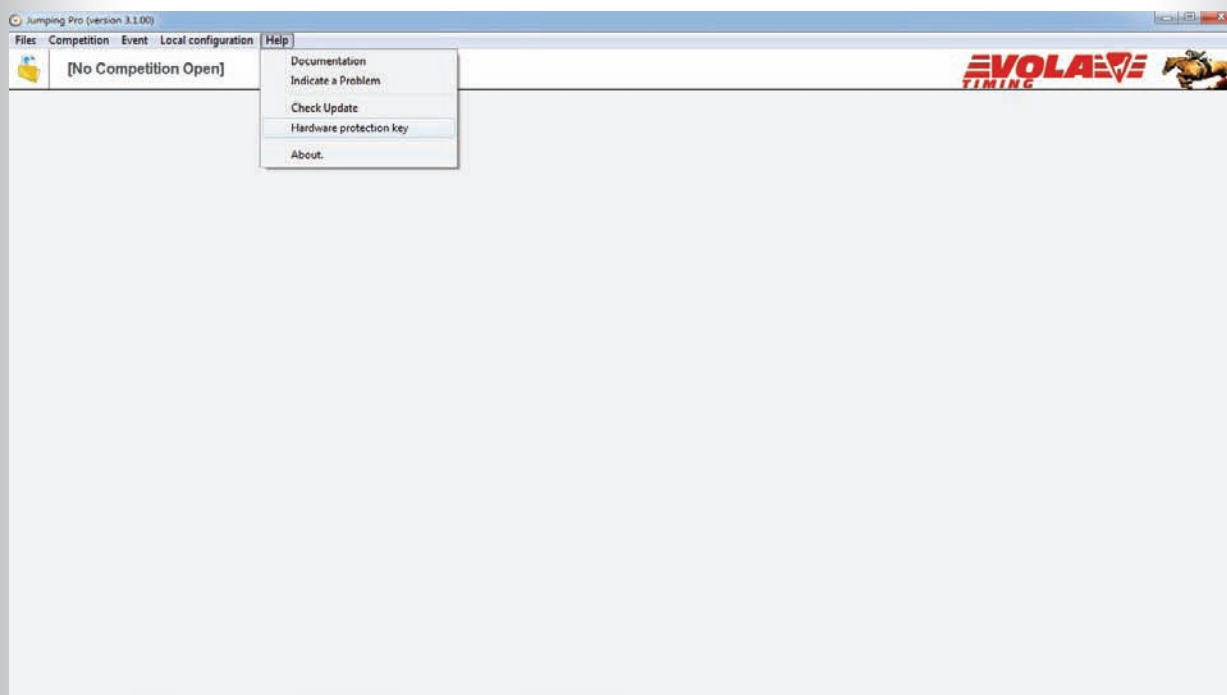


In this case, close this window, check the connection (see Step 17) and click again on the button «Test Timer». The test window opens, you can then transmit impulse timing data from the timer to the computer, then click on «OK».

**Step 19 :** You are now back to the timing device connection. If everything looks correct for you and if the «timing device test» has worked, click on «OK». If your timing device is not recognized, don't try to go forward but check again its plugging configuration.



**Step 20 :** In «Extended» mode, you have to check if your dongle is well plugged and recognized. In «Help» section, click on «Hardware protection key».



**Step 21 :** The window below will open. Check the square on the left of «Hardware protection key». If this square is green, your dongle is well recognized. If the square is red, your dongle is not connected and the software is locked in <Free> mode.

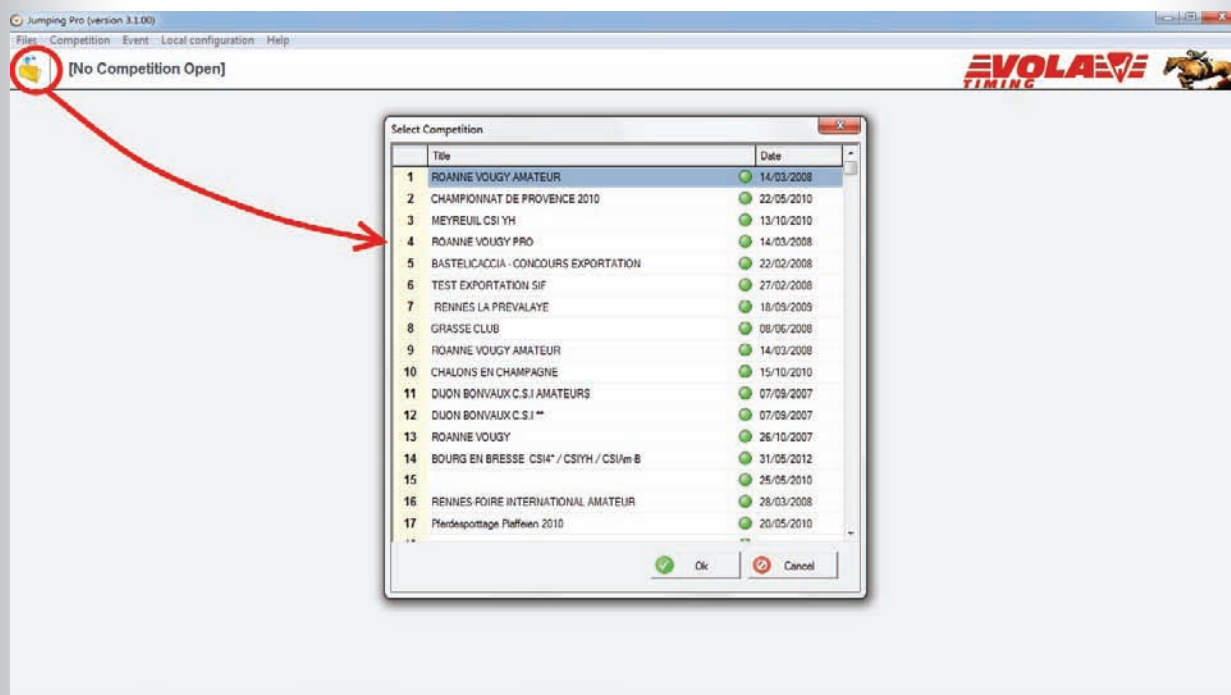


The green light here shows that one dongle protection is connected.

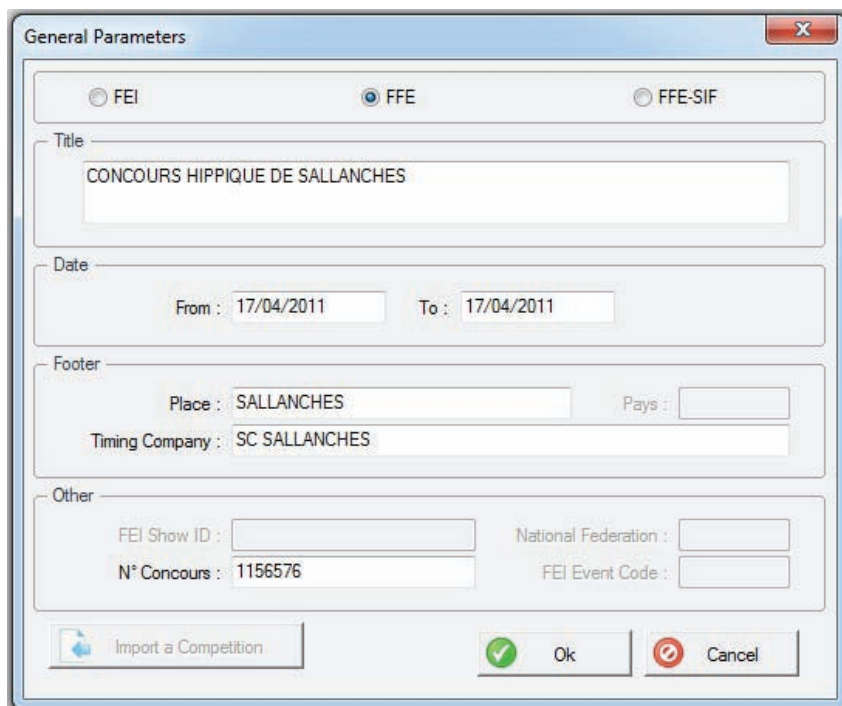
The only red cross means that the dongle is not coded to unlock <Display-Jumping-Pro>

But the two green lights are showing that the dongle is coded for <Jumping-Pro> and <Video-Jumping-Pro>.

**Step 22 :** You have now checked your timing devices and if needed your dongle protection. It's time to open a competition by clicking on the big icon «Open a competition». The window below will open and you will have the choice to open an existing competition or to create a new one.

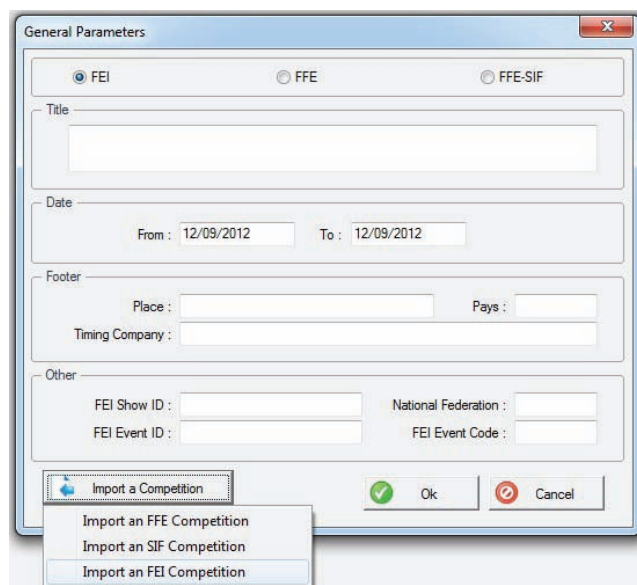


**Step 23 :** If you create a new competition, the software offers you to fill the general parameters. You can do it immediately or fill it later. The information you complete will appear in <Jumping-Pro> main window and in edits.

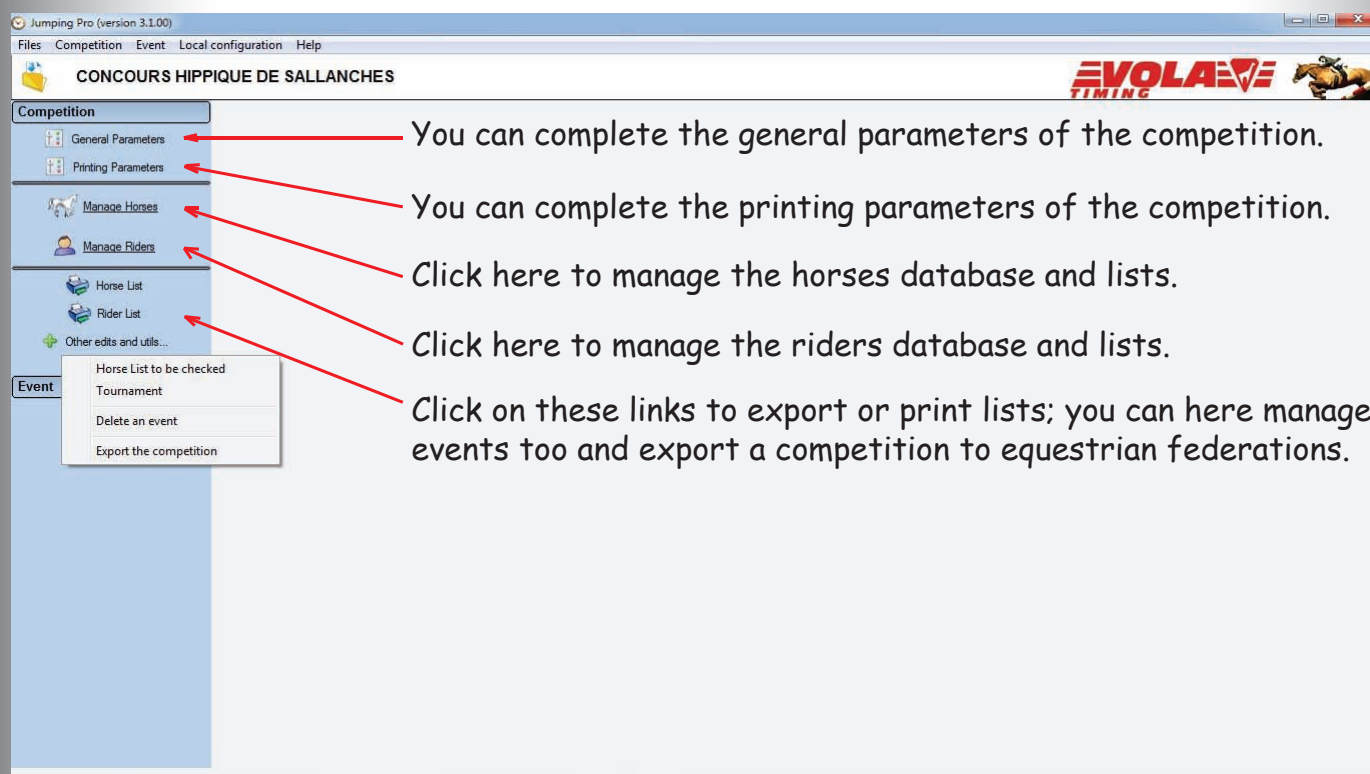


**Step 24 :** New in version 3.0.00 of <Jumping-Pro>, the FEI mode activates edit boxes needed for results exportation to FEI ; this mode activates too the FEI ID for horses and riders. Be careful that these FEI identification codes will be displayed in replacement of N°SIRE and Licence FFE throughout the whole software: it is recommended to accomplish all operations (lists creation, timing, exportations) in the same mode (FFE, FEI).

You can also import a FEI competition by clicking on button «Import a competition» (activated only at the creation of a new competition) then via menu «Import a FEI competition». (see chapter III of the official documentation : [http://www.fei.org/sites/default/files/file/XML\\_Format/Import\\_Results\\_by\\_Event\\_Tutorial\\_1.pdf](http://www.fei.org/sites/default/files/file/XML_Format/Import_Results_by_Event_Tutorial_1.pdf))



**Step 25 :** You have now entered in the competition you have selected. This section allows you to update the general parameters and printing parameters and to manage the riders' and the horses' registrations and to export or print data edits.



**Competition**

- General Parameters
- Printing Parameters
- Manage Horses
- Manage Riders
- Horse List
- Rider List
- Other edits and utils...

**Event**

- Horse List to be checked
- Tournament
- Delete an event
- Export the competition

You can complete the general parameters of the competition.

You can complete the printing parameters of the competition.

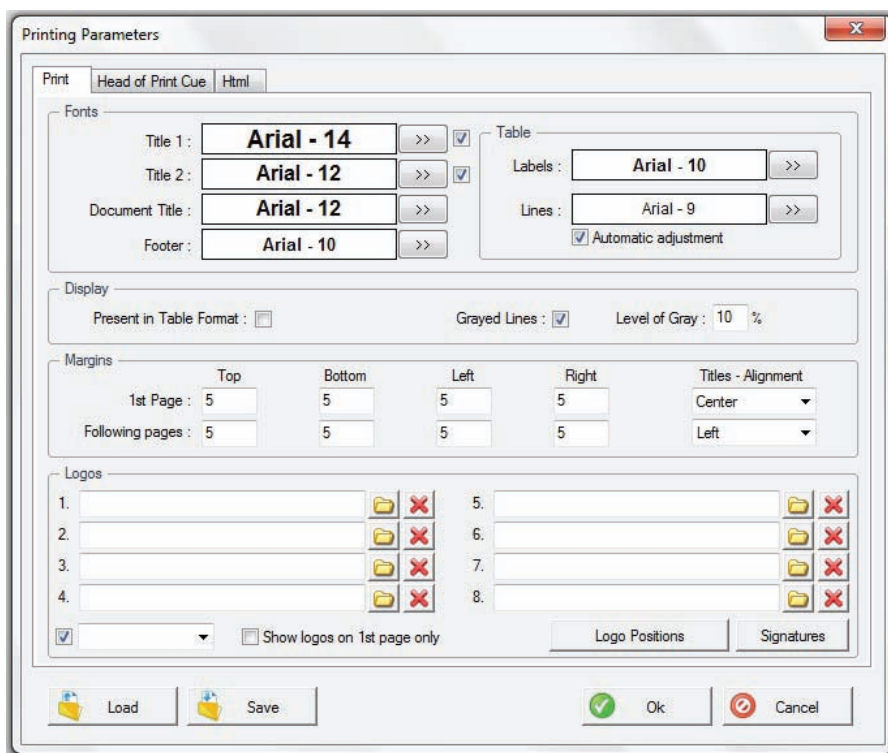
Click here to manage the horses database and lists.

Click here to manage the riders database and lists.

Click on these links to export or print lists; you can here manage events too and export a competition to equestrian federations.

**Step 26 :** Printing parameters can be configured later at the time when you need an edit. This window is composed of three tabs.

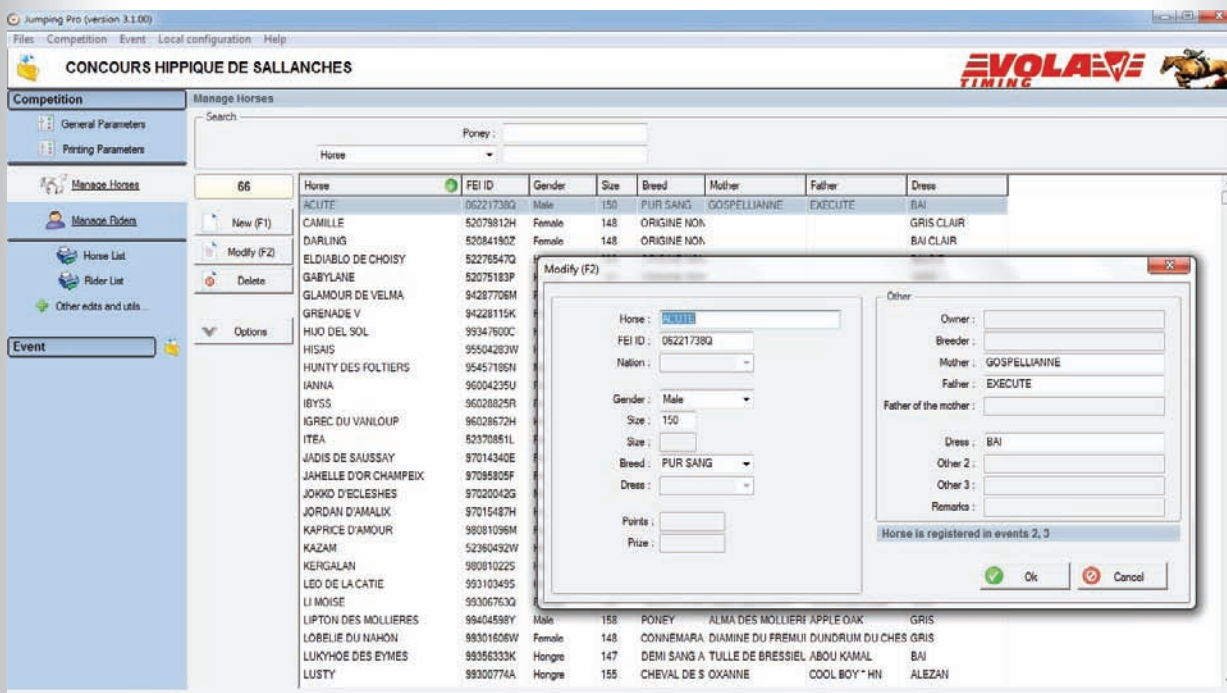
License : the setup for logos and html exports are available only with a protection dongle coded for <Jumping-Pro> <Extended>.



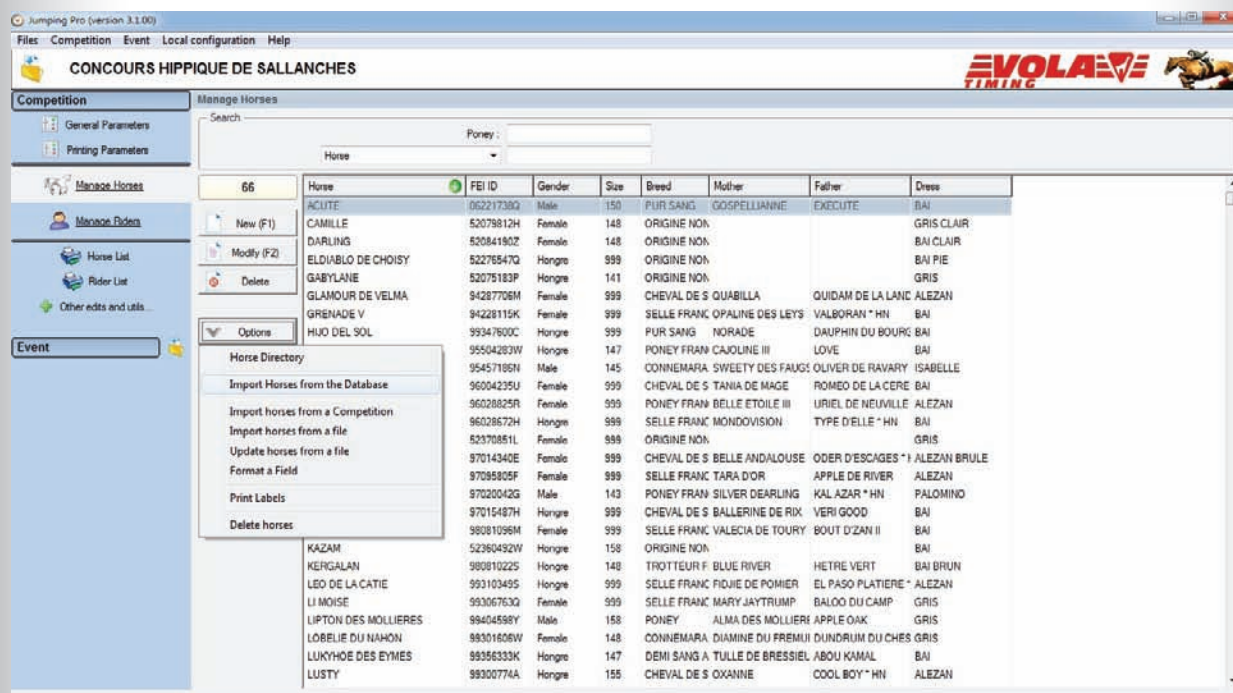
**Step 27 :** In «Manage Horses» and «Manage Riders», you can enter horses and riders manually by using buttons «New», «Modify» and «Delete». License : with no <Jumping-Pro><Extended> dongle the only available data for horses will be :

- the Name of the Horse or Pony («Cheval»/»Poney»),
- and the SIRE number (« N° SIRE ») and FEI ID (according to the chosen mode).

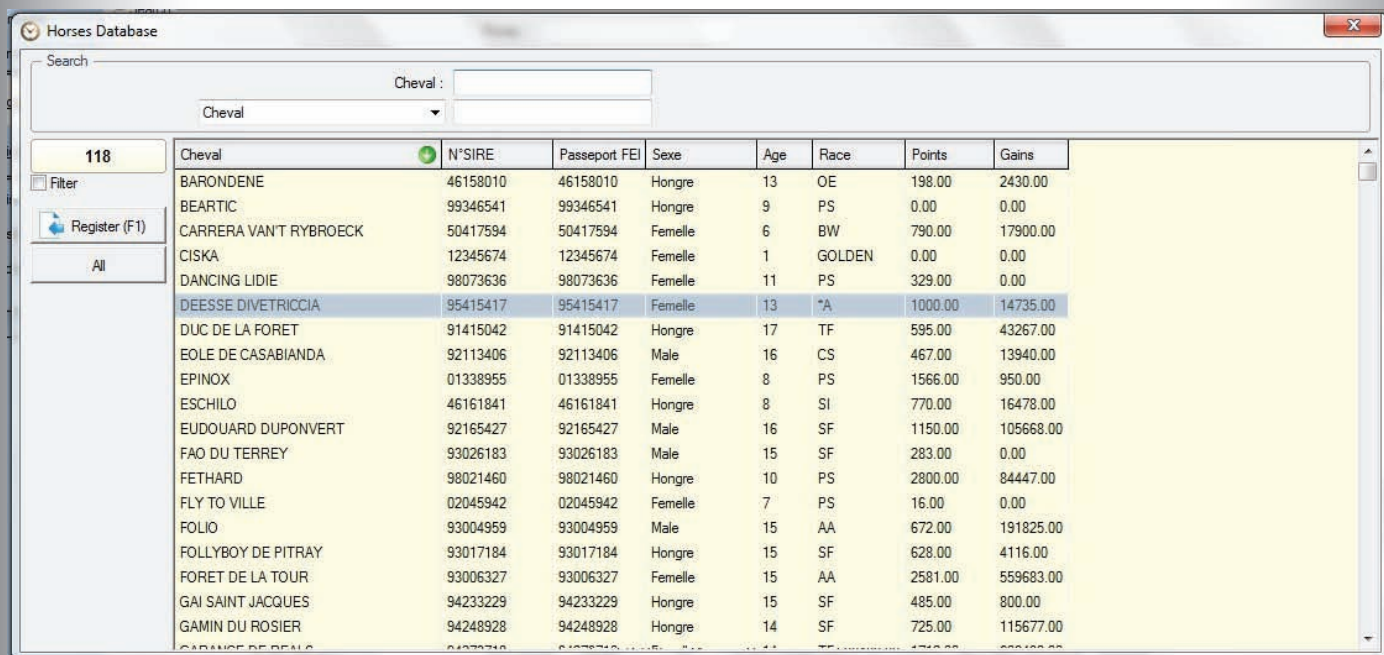
Once all horses added manually, you can if you wish update horses information from a file by clicking on button «Options» and «Update horses from a file».



**Step 28 :** Otherwise you can import horses and riders from a file or from the local database or from another competition by clicking on button «Options» and select the wished choice and then select horses and riders with filters if needed.



**Step 29 :** Example of an import from the computer's local database : click on button «Options» and then «Import Horses from the Database»

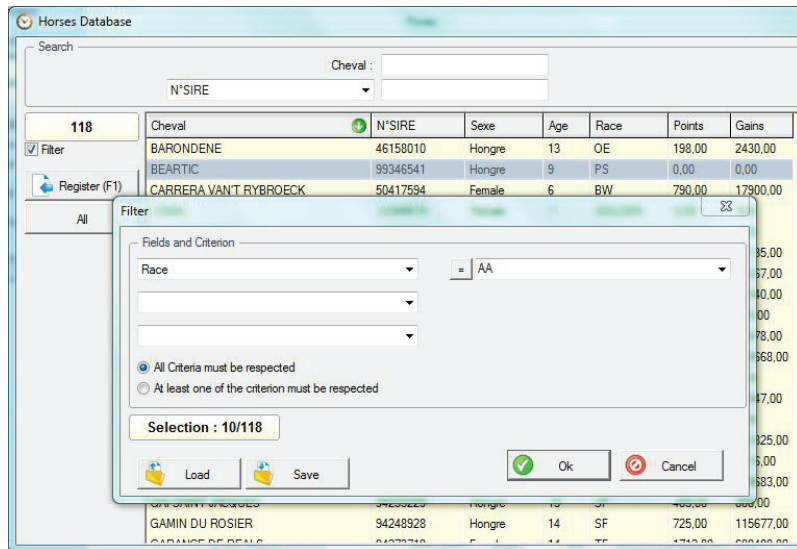




**Step 30 :** Example of a filter intended to import a selection of horses based on their race :

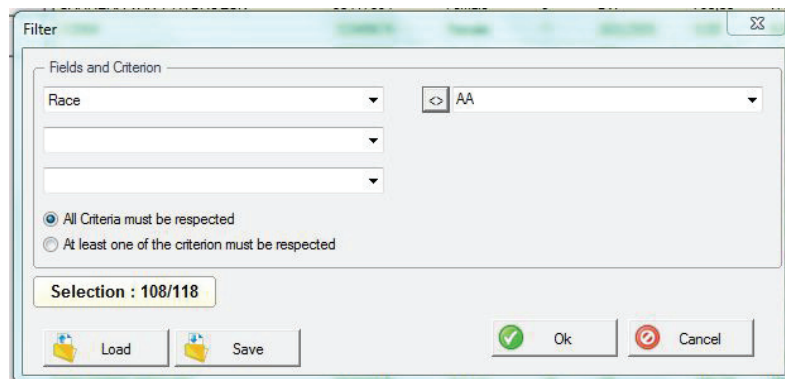
- to select the horses of race «AA» :

choose in the first combo-box : «Race» then click on the small symbol button enough time to make it display the symbol « = » then type «AA» in the combo-box to the right or select «AA» with the mouse in the suggested list.



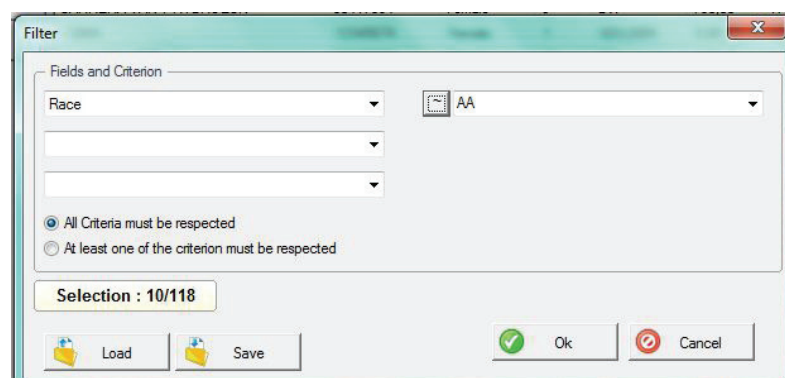
- to select the horses of race different from «AA» :

choose in the first combo-box : «Race» then click on the small symbol button enough time to make it display the symbol «<>» then type «AA» in the combo-box to the right or select «AA» with the mouse in the suggested list.



- to select the horses of SIRE Number beginning by the string «99» :

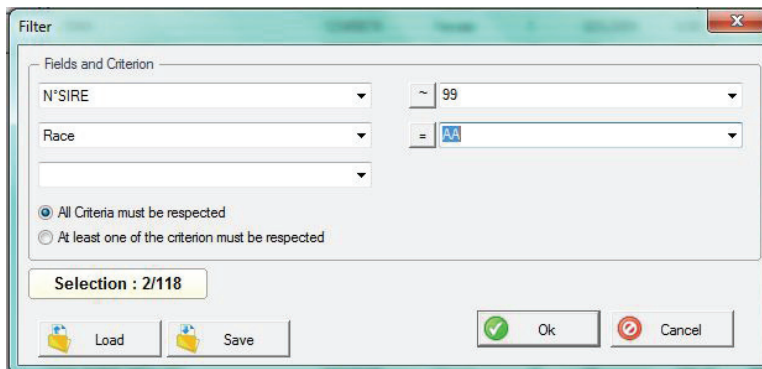
choose in the first combo-box : «N°SIRE» then click on the small symbol button enough time to make it display the symbol «~» then type «99» in the combo-box to the right (if a completion is suggested, press the key «Del» on your keyboard in order to keep only the string «99»).



- to select the horses of SIRE Number beginning by the string «99» AND of race «AA» :

on the first line : choose in the first combo-box : «N°SIRE», select symbol « ~ » then type «99» in the right combo-box;

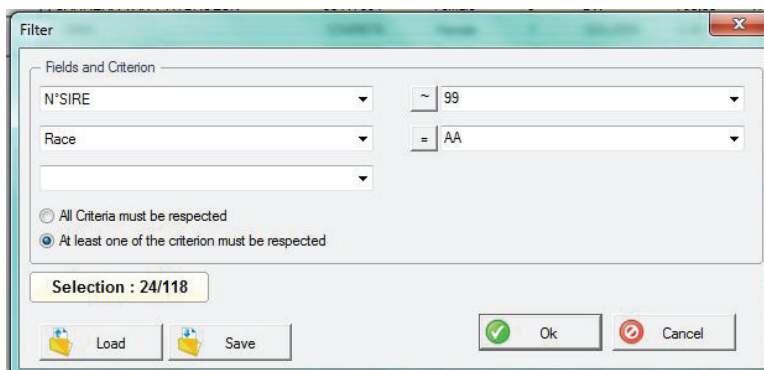
on the second line : choose in the combo-box : «Race», select symbol « = » then type «AA» in the right combo-box and make sure that the radio-button «All Criteria must be respected» is active.



- to select the horses of SIRE Number beginning by the string «99» OR of race «AA» :

on the first line : choose in the first combo-box : «N°SIRE», select symbol «~» then type «99» in the right combo-box

on the second line : choose in the combo-box : «N°Race», select symbol «=» then type «AA» in the right combo-box and make sure that the radio-button «At least one of the criterion must be respected» is active



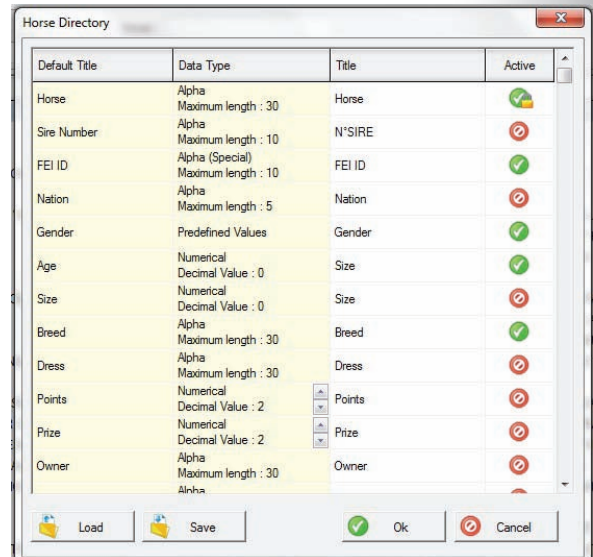
=> After each of these filters you will have to click on button «Ok» to view the filtered selection, and then making sure the check-box «Filter» is still checked, click on button «All» to add the whole selection to your competition horses list.

=> You can also save this filter to a .flt file in order to reuse it by clicking on button «Save», or load an already saved filter by clicking on button «Load». Choose the wished .flt file.

=> Simultaneously to your completing the filter, the «Selection» field indicates how much horses are retrieved for the current filter (or filters combination).

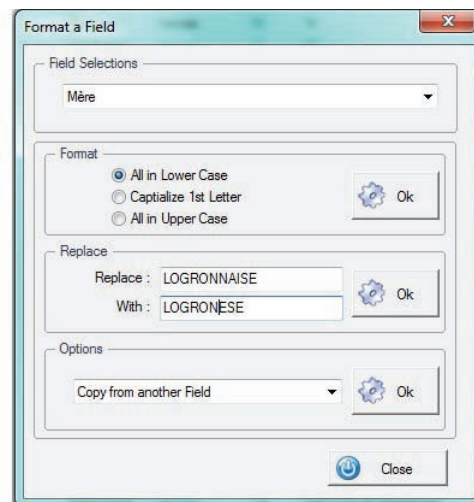
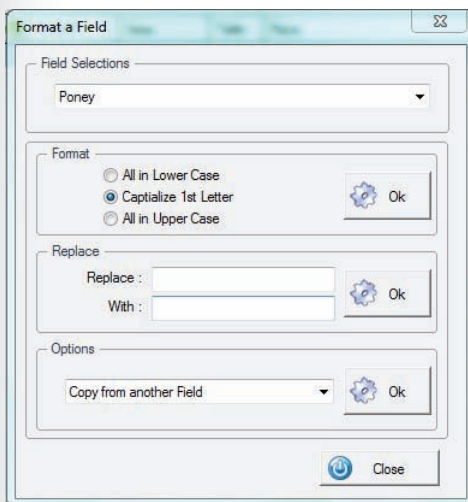
Step 31 : When you click on the «Manage horses» section and select the «Option» button, you can also choose :

- to setup the «Horse Directory» which corresponds for example to the columns in the grid listing the horses. If you think that an information is not relevant for your competition you can uncheck it in this «Horse Directory» window :



- to «Format a field» :

For example reducing upper case words to lower case with the first letter in capital, or to replace the word «LOGRONNAISE» by «LOGRONESE», etc. Click on button «Ok» to apply this layout : this can be useful for the edits presentation and for the grid-lists clarity in the software too.

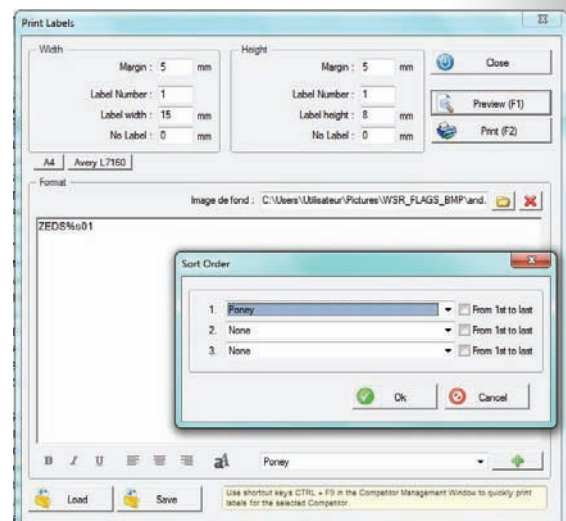


- to print the list of horses with a customized layout by clicking on «Print labels» :

you can add :

- => a background image : if you wish it to be a watermark choose a transparent image or modify it in an image editor
- => information on the horses : Name, SIRE Number, Mother, etc.

By clicking on button «Preview» or «Print» you can then select the sort order for this list of horses you would want to print.



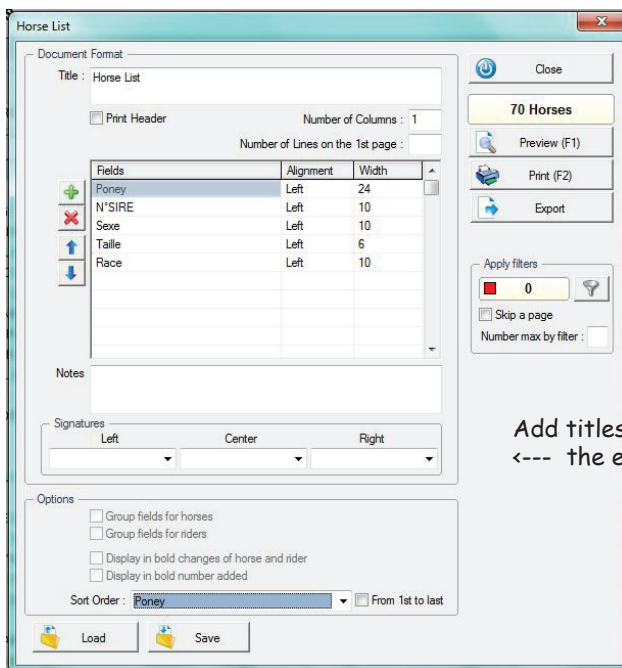


**Step 33 :** You can now edit horses list by clicking on the link «Horse List».

License : The basic preview enables you to print this list in a PDF file. With a <Jumping-Pro><Extended> dongle you can export in an Excel file, Text file, HTML file or launch a FTP Transfer too.

Setup the output layout : title, header, number of lines, columns : ---->  
 Select the fields you wish to publish and setup their layout.  
 You can write here a note that will appear at the end of the list edition. ---->

Choose the order in which horses will be sorted in this edition ---->



<--- click here to preview or export a pdf file.

<--- click here for other exports.

<--- you can divide the edited list according to filters : see below for explanation.

Add titles for signatures at <--- the edition bottom.

=> Applying filters : example of a gender division presentation :

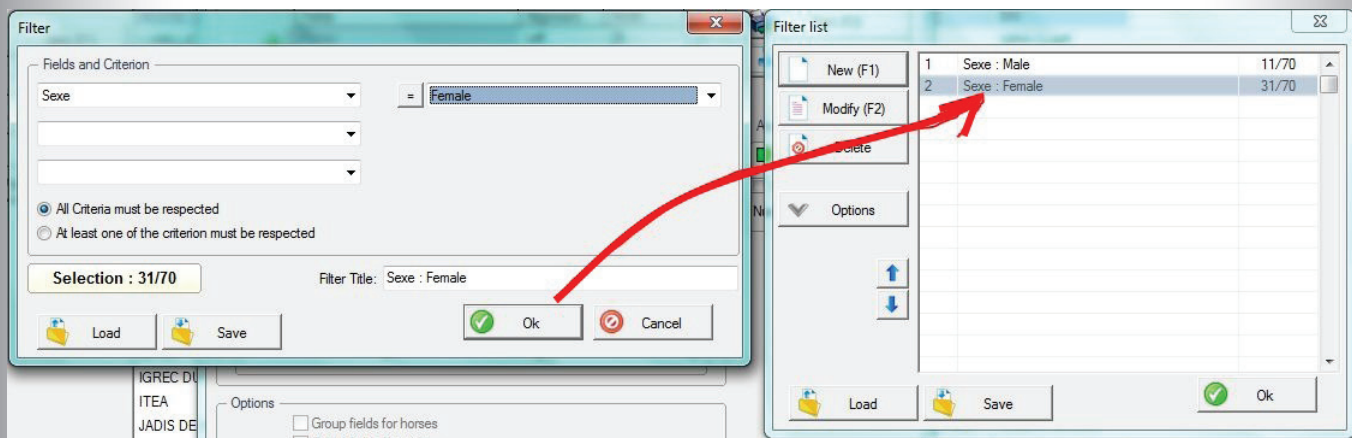
- in the «Horse List» window, click on the «filter-icon» button in the «Apply filters» group-box.

- the «Filter list» window opens; in this window grid a line will correspond to a division in your edition.

- example of a gender division : create a first division for males by clicking on button «New», then choose «Sexe» in the first combo-box and then the symbol « = » and pick «Male» in the right combo-box.

Then create a division for females by clicking on «New», choose «Sexe» again, symbol « = », and «Female».

Here is the «Filter list» you should then obtain :





Then if you click on «Preview» you should see your horses list divided according to the filter list as below :

**Step 34 :** You can make other edits too :

- by clicking on link «Riders List» : setting up this edition is exactly similar to the «Horses List»,
- in link «Other edits and utils ...», you have :
  - \* «Horse List to be checked» where you can list the horses that should be checked : same as «Horses List» without filters or sorting options
  - \* «Tournament» : this edition is useful at any time during the competition to publish the current best rider or best horse
  - \* the choice to «Delete an Event»
  - \* the possibility to export the competition to an equestrian federation among :
    - > FEI (Excel, XML)
    - > FFE : a Text file is generated that you will have to send to the federation
    - > FFE-SIF : a Text file is generated that you will have to send to the federation and society

=> Exporting the competition to the FEI :

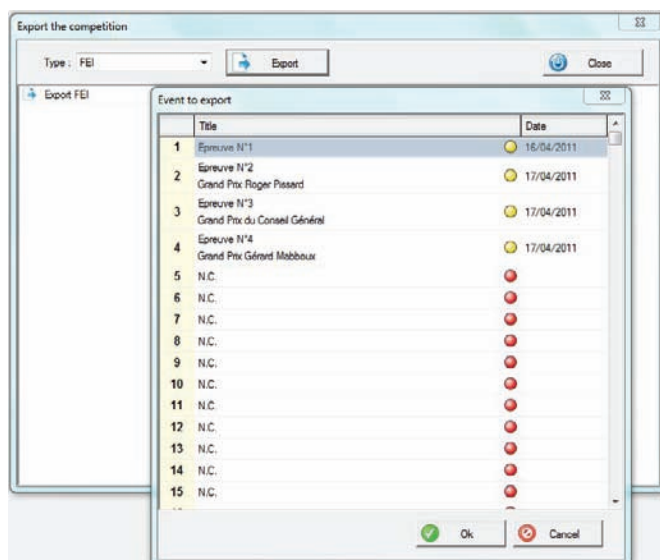
After having clicked on link «Other edits and utils», and chosen «Export the competition», the window «Export the competition» is opened. Then select «FEI» in combo-box «Type» and click on button «Export».

- with the Excel / OpenOffice format :

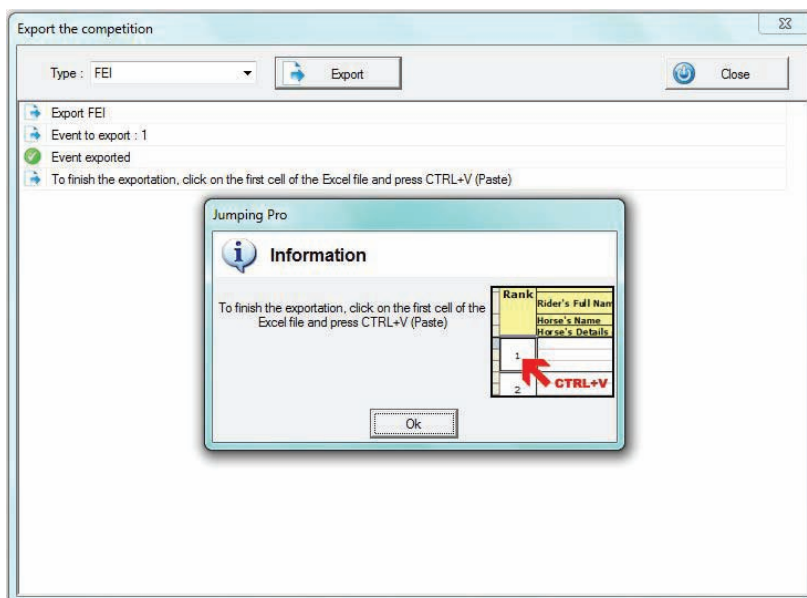
first, open the .xlsm file «Jumping Result Form for FEI Family» either in Excel or in OpenOffice Calc.

In «Jumping-Pro», clicking on button «Export», choose «Copy for Excel».

In the window that opens, choose the Event you want to export to FEI :

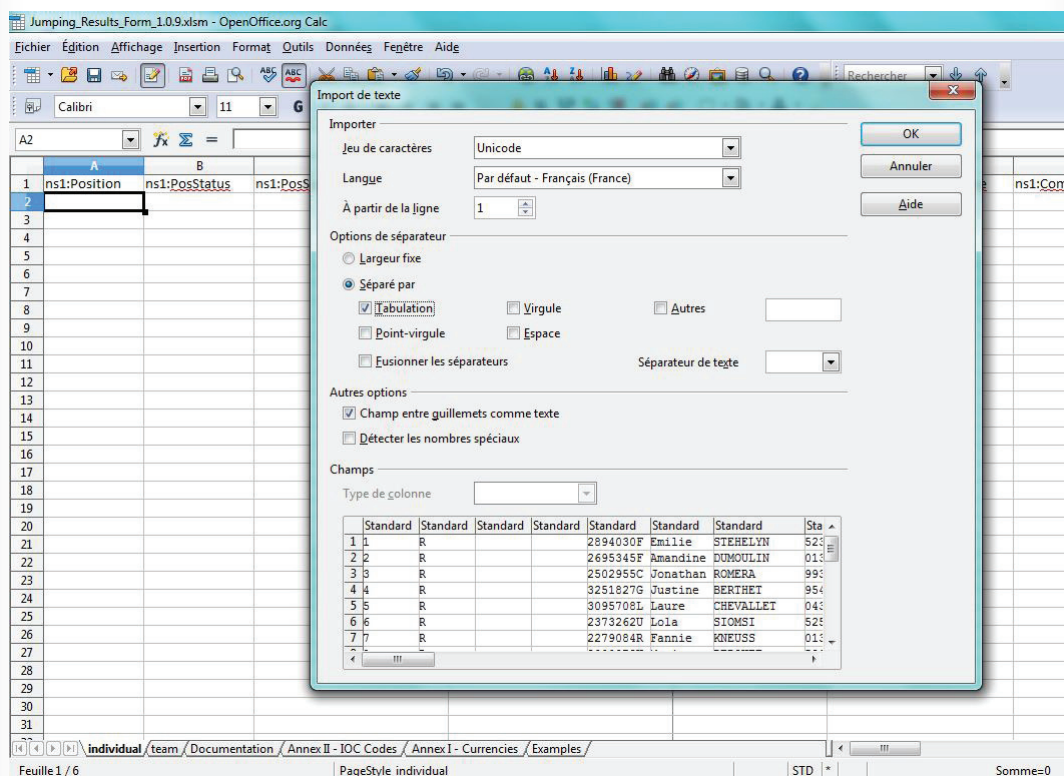


An information window then invites you to switch to the Excel (or OpenOffice Calc) file and click on the first empty cell and then press simultaneously the key «Ctrl» and the key «V» on your keyboard to paste the exportation in this file : be careful to accomplish the paste operation before clicking on button «Ok» in the information window :



Example with the Result Form file opened in OpenOffice Calc :

After pressing «Ctrl + V», the spreadsheet software opens a setup and preview window; you should here keep the default parameters except for the separator option where you will have to check the check-box for «tabulation» as below :



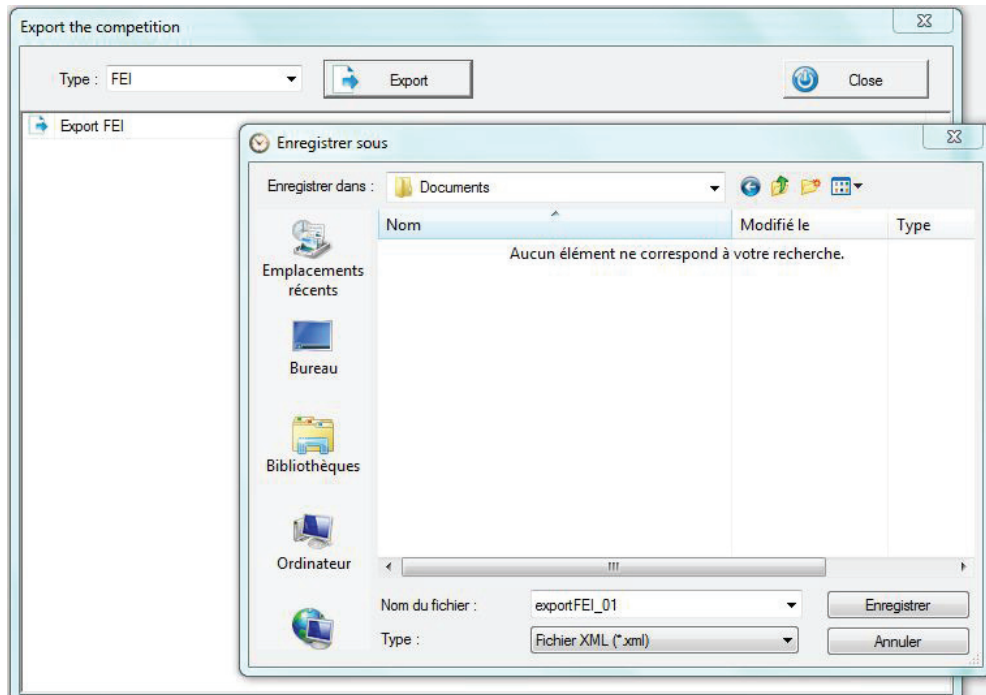
After validating the spreadsheet software preview window, the event results will be well ordered in the result file :

|    | A            | B             | C                       | D                           | E                   | F                       |      |
|----|--------------|---------------|-------------------------|-----------------------------|---------------------|-------------------------|------|
| 1  | ns1:Position | ns1:PosStatus | ns1:PosStatusComplement | ns1:PosStatusComplementData | ns1:CompetitorFEIID | ns1:CompetitorFirstname | ns1: |
| 2  | 1            | R             |                         |                             | 2894030F            | Emilie                  | STEF |
| 3  | 2            | R             |                         |                             | 2695345F            | Amandine                | DUM  |
| 4  | 3            | R             |                         |                             | 2502955C            | Jonathan                | ROV  |
| 5  | 4            | R             |                         |                             | 3251827G            | Justine                 | BERT |
| 6  | 5            | R             |                         |                             | 3095708L            | Laure                   | CHE  |
| 7  | 6            | R             |                         |                             | 2373262U            | Lola                    | SION |
| 8  | 7            | R             |                         |                             | 2279084R            | Fannie                  | KNEI |
| 9  | 8            | R             |                         |                             | 2000972U            | Marion                  | BEDI |
| 10 | 9            | R             |                         |                             | 3069602Y            | Pierre                  | BAG  |
| 11 | 10           | R             |                         |                             | 2278898Y            | Fanny                   | PETI |
| 12 | 11           | R             |                         |                             | 2503315J            | Camille                 | ALES |
| 13 | 12           | R             |                         |                             | 3139885X            | Charline                | DAU  |
| 14 | 13           | R             |                         |                             | 2517935L            | Honorine                | CUG  |
| 15 | 14           | R             |                         |                             | 2107909T            | Audrey                  | REYF |
| 16 | 15           | R             |                         |                             | 3153672J            | Alexia                  | FOSI |
| 17 | 16           | R             |                         |                             | 2677667P            | Laurie                  | JACC |
| 18 | 17           | R             |                         |                             | 2504861J            | Océane                  | CHA  |
| 19 | 18           | R             |                         |                             | 2940004Y            | Margaux                 | GUYF |
| 20 | 19           | R             |                         |                             | 2570680T            | Manon                   | BEDI |
| 21 | 20           | R             |                         |                             | 0285662Y            | Carine                  | JACC |
| 22 | 21           | R             |                         |                             | 2522633M            | Leslie                  | GAR  |
| 23 | 22           | R             |                         |                             | 2373262U            | Lola                    | SION |
| 24 | 23           | R             |                         |                             | 2817658X            | Camille                 | CELE |
| 25 | 24           | R             |                         |                             | 2204766F            | Isaline                 | BRUI |
| 26 | 25           | R             |                         |                             | 2662019L            | Kimberly                | MAL  |
| 27 |              | np            |                         |                             | 2271791T            | Natacha                 | SUCI |
| 28 |              | el            |                         |                             | 2499584Q            | Elsa                    | NELY |

Save this file and then send it to the FEI (for example as an attachment to an email).

- through an XML file :

choose «Export --> XML files». Your operating system will then ask you for the name and directory in which to save the .xml file, for example :



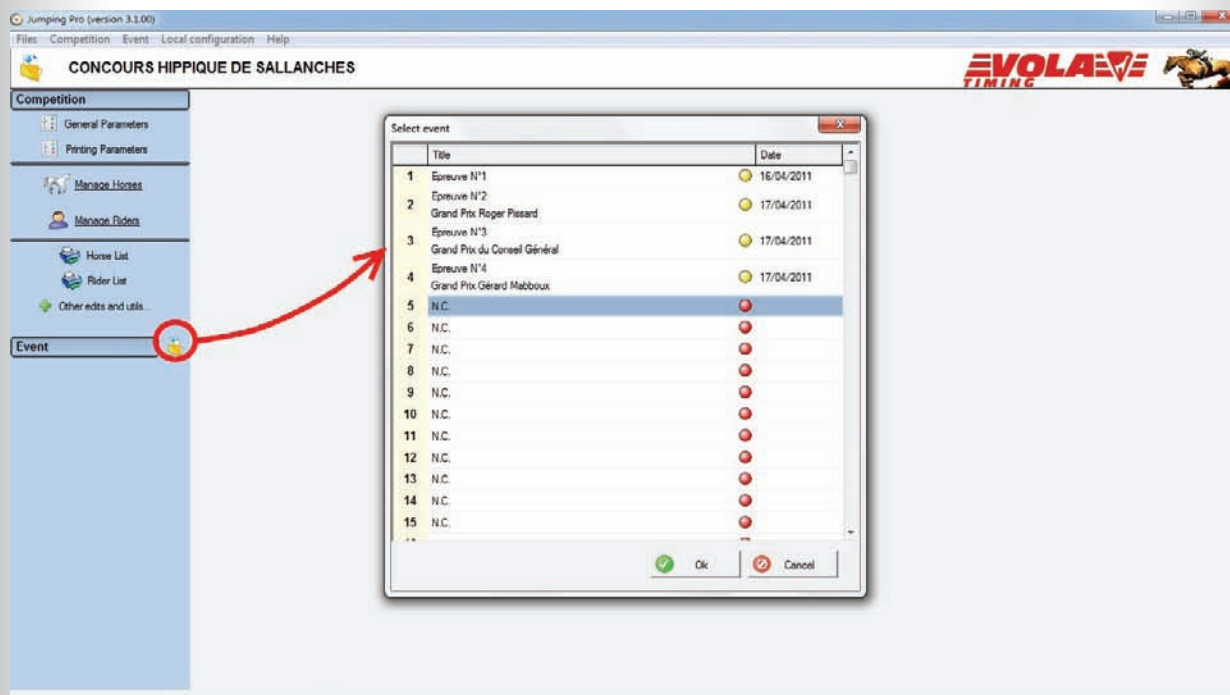
Save this file and then send it to the FEI (for example as an attachment to an email).



### Step 35 :

You can now open an Event :

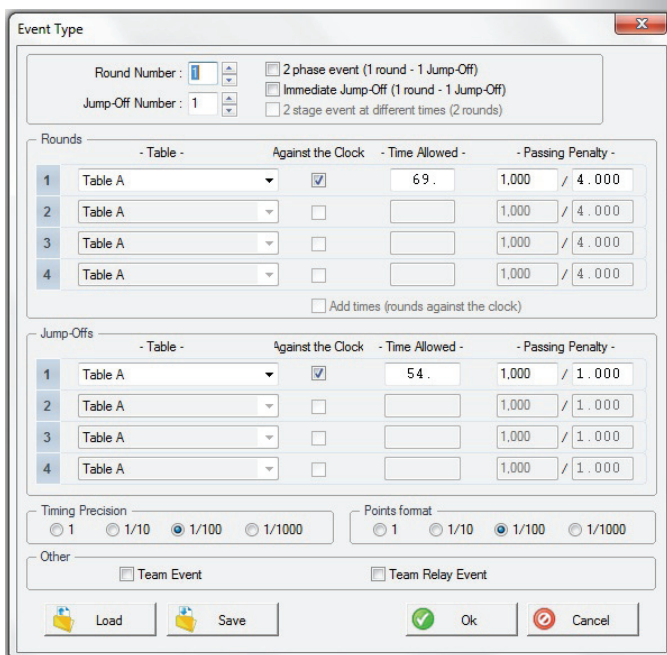
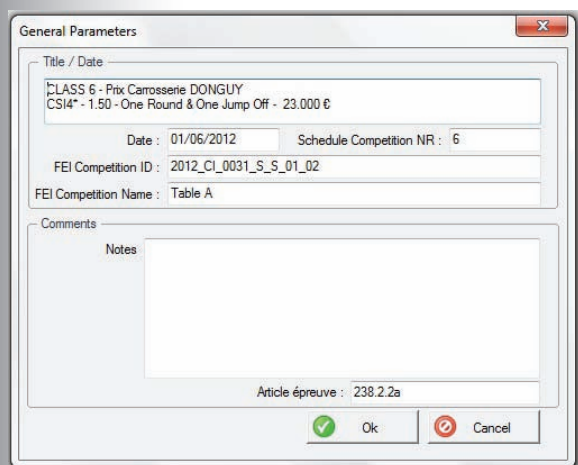
By clicking on the icon «Open an Event». The window below will open and you will have the choice to open an existing competition or to create a new one.



### Step 36 :

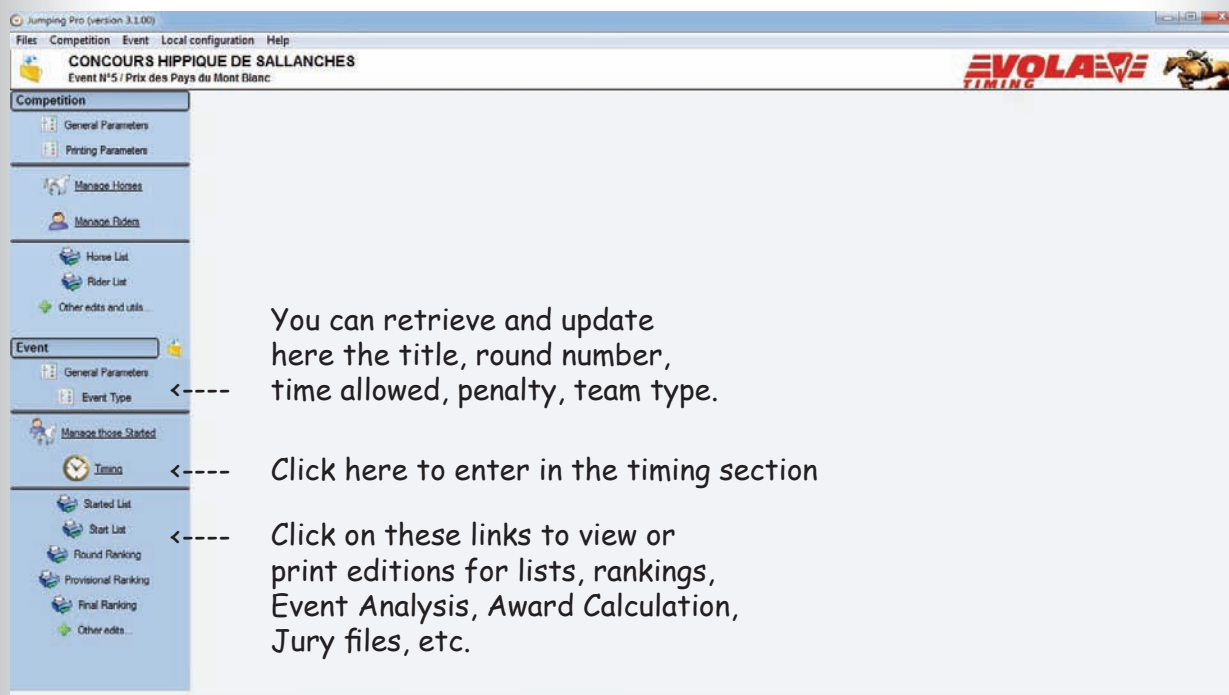
If you create a new competition, the software asks you to confirm the creation then asks if you want to use another Event as a model.

Then, it offers you the possibility to fill the «General Parameters» on the «Event Type». You can do it immediately or fill it later.



### Step 37 :

You have now entered in the event you have selected.



The screenshot shows the 'Jumping Pro (version 3.1.00)' interface. The main window title is 'CONCOURS HIPPIQUE DE SALLANCHES' and the subtitle is 'Event N°5 / Prix des Pays du Mont Blanc'. The left sidebar has a tree view with 'Competition' and 'Event' expanded. The 'Event' menu includes: General Parameters, Event Type, Manage those Started, Timing, Started List, Start List, Round Ranking, Provisional Ranking, Final Ranking, and Other edits... Annotations with arrows point to 'Event Type', 'Timing', and 'Started List'.

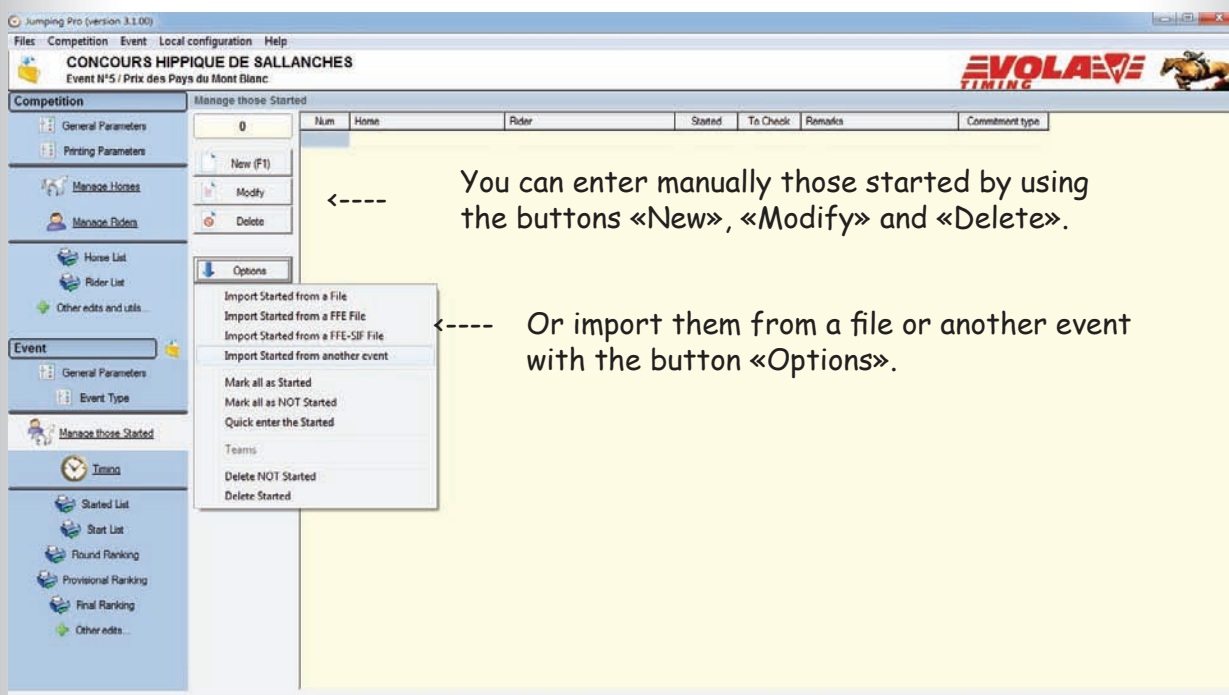
You can retrieve and update here the title, round number, time allowed, penalty, team type.

Click here to enter in the timing section

Click on these links to view or print editions for lists, rankings, Event Analysis, Award Calculation, Jury files, etc.

### Step 38 :

Click now on the link «Manage those Started». You will then see a grid-list in which you will have to add, modify or delete the rider-and-horse couples which will be at the start of the current event.



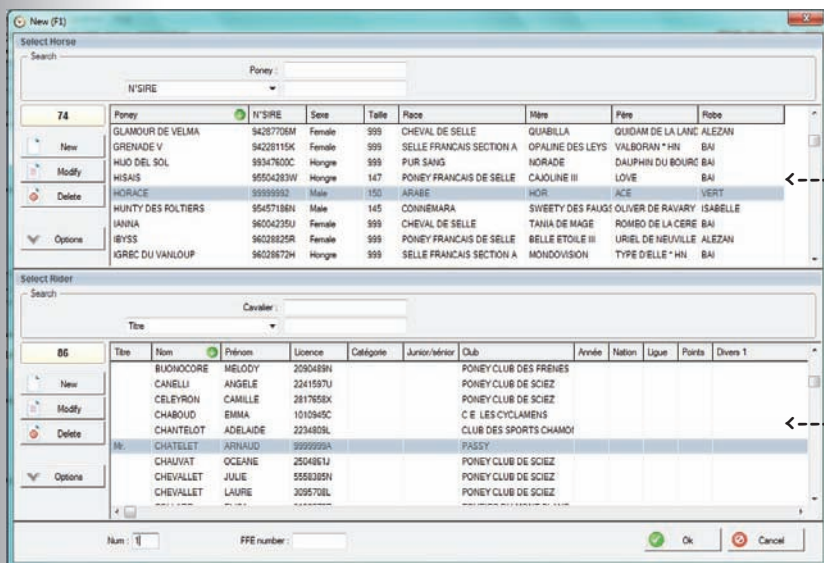
The screenshot shows the 'Manage those Started' window in the software. It features a table with columns: Num, Horse, Rider, Started, To Check, Remarks, and Commitment type. The table is currently empty. To the left of the table are buttons for 'New (F1)', 'Modify', and 'Delete'. Below these is an 'Options' button with a dropdown menu. The dropdown menu contains: 'Import Started from a File', 'Import Started from a FFE File', 'Import Started from a FFE-SIF File', 'Import Started from another event', 'Mark all as Started', 'Mark all as NOT Started', 'Quick enter the Started', 'Teams', 'Delete NOT Started', and 'Delete Started'. Annotations with arrows point to the 'New', 'Modify', and 'Delete' buttons, and the 'Options' dropdown menu.

You can enter manually those started by using the buttons «New», «Modify» and «Delete».

Or import them from a file or another event with the button «Options».

### Step 39 :

Example of adding a new couple to the «started» list by clicking on button «New» :



- You can search a horse with wished criteria  
- You can update the horse list with buttons «New», «Modify» and «Delete».

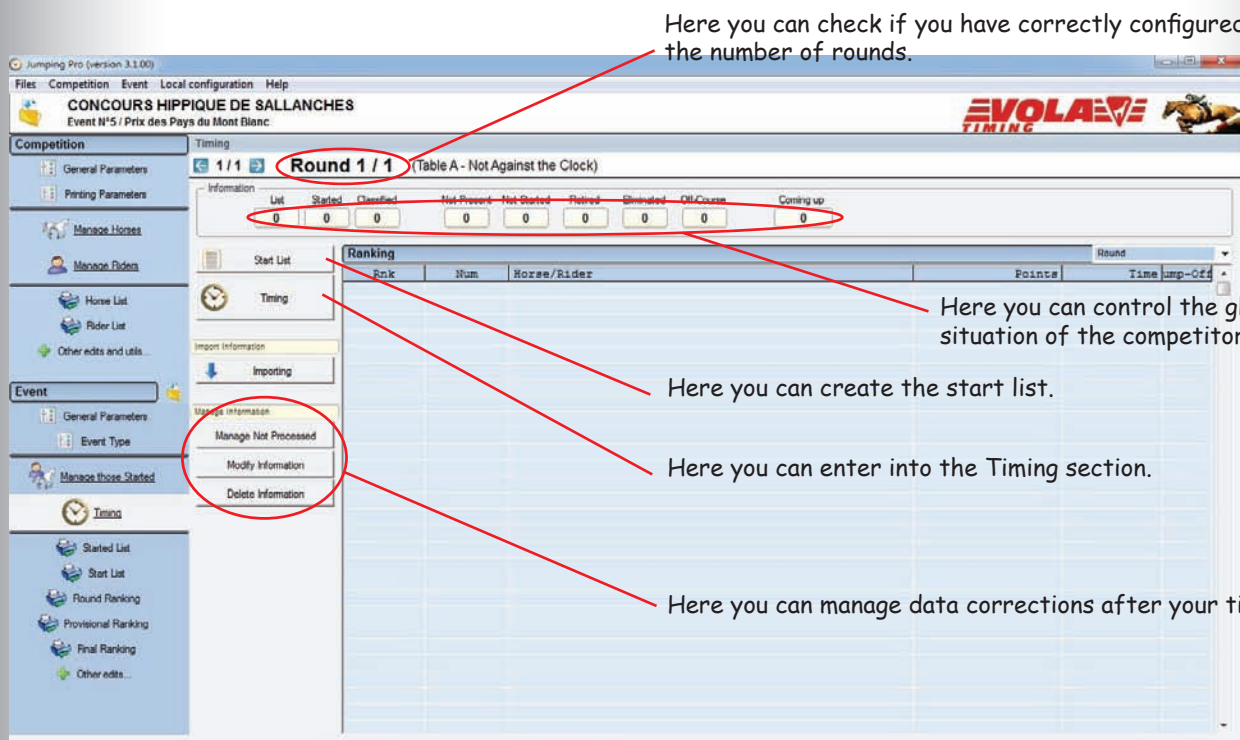
- You can search a rider with wished criteria  
- You can update the rider list with buttons «New», «Modify» and «Delete».

Assign a number to the composed couple in this box «Num».

For each couple validate with button «Ok».

### Step 40 :

Click now on the link «Timing». The window will change to a blue background.



Here you can check if you have correctly configured the number of rounds.

Here you can control the global situation of the competitors.

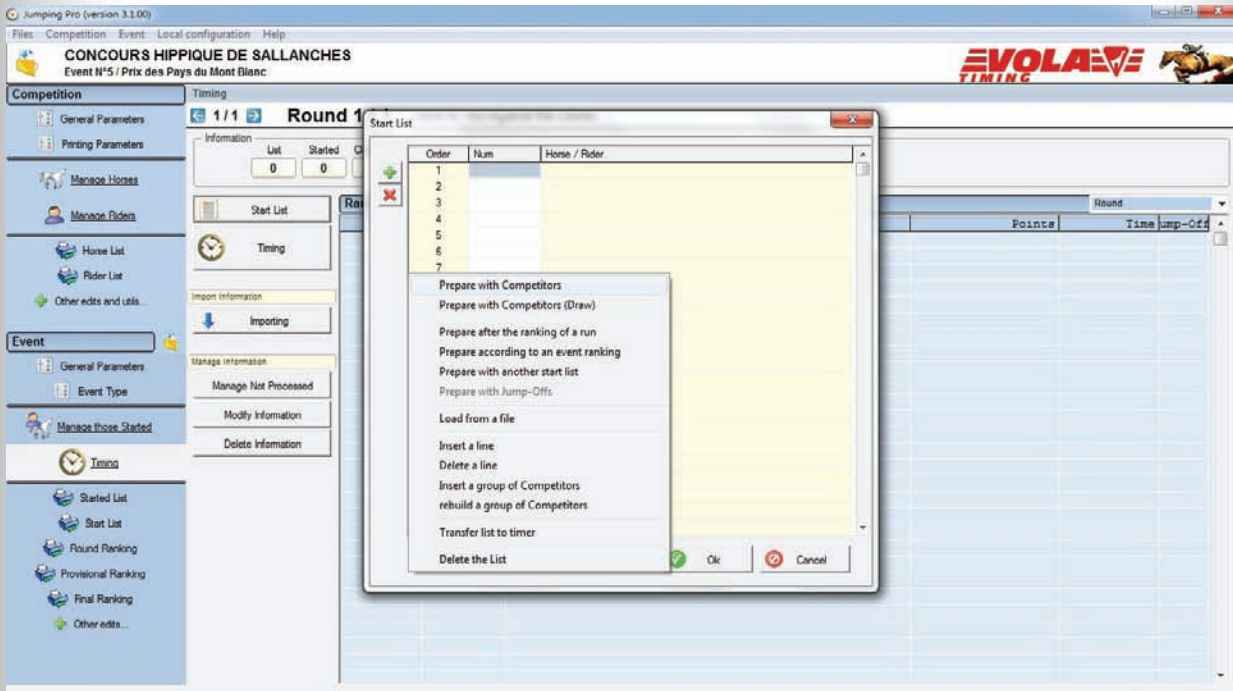
Here you can create the start list.

Here you can enter into the Timing section.

Here you can manage data corrections after your timing.

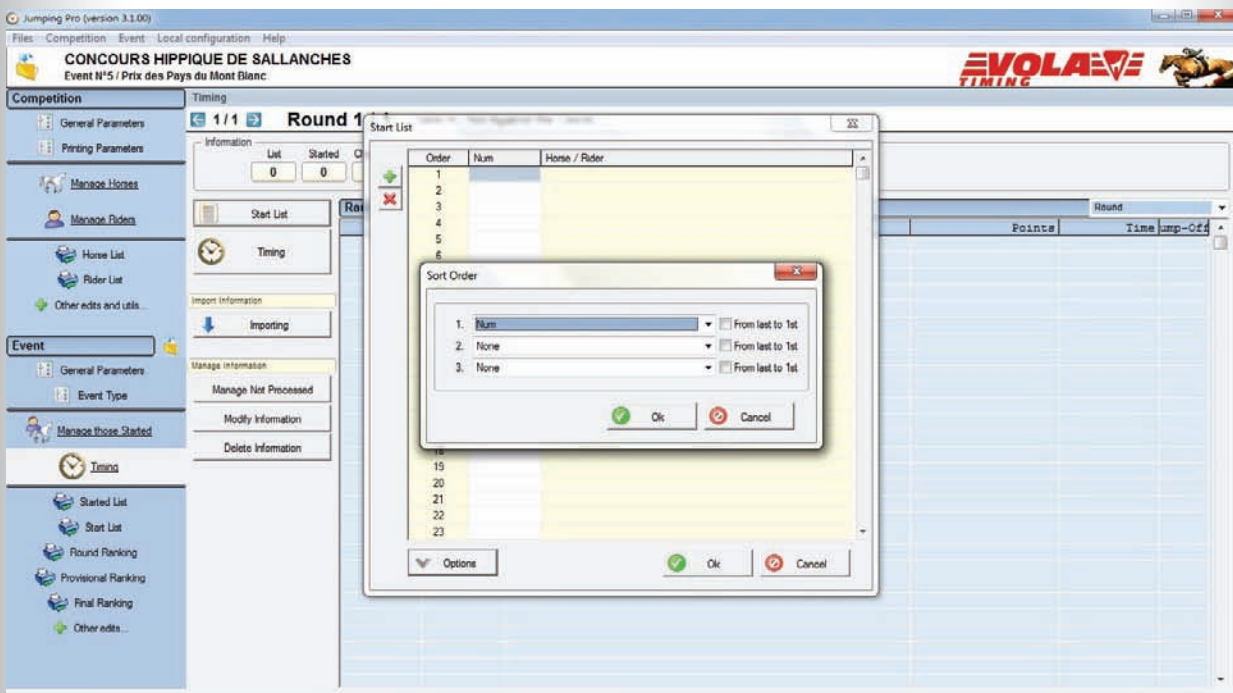
### Step 41 :

You have first to create the start list. Click on button «Start list» and the window below will open. You can prepare a start list from the competitors' list or from the first rounds results or from another event ranking or start list, etc. For a standard timing (1st event), choose «prepare with competitors».



### Step 42 :

The following window will open and offer you the possibility to arrange by number, Name of the Horse or of the Rider, Category, Club, ... Most frequent choice is by «Num» that is to say the number you assigned to the couple when you assembled them.

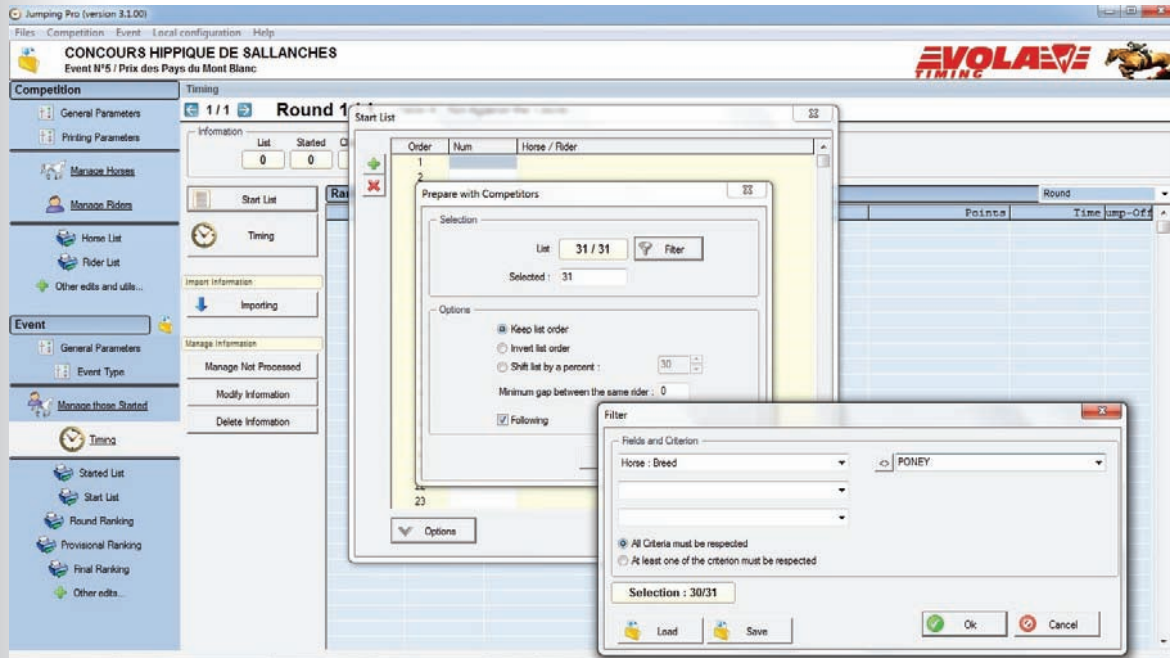


### Step 43 :

Then a window offers you to modify again this start list by :

- reducing the competitors selection with filter (for example : «Horse: Race» + « <> » + «Pony» : to exclude ponies from this start list)
- modifying the order, introducing a shift in numbers or with the rule of a minimum number of riders between the same rider.

Important : click on button «Add» to validate the elaborated start list. Otherwise you can skip, by clicking on «Close».



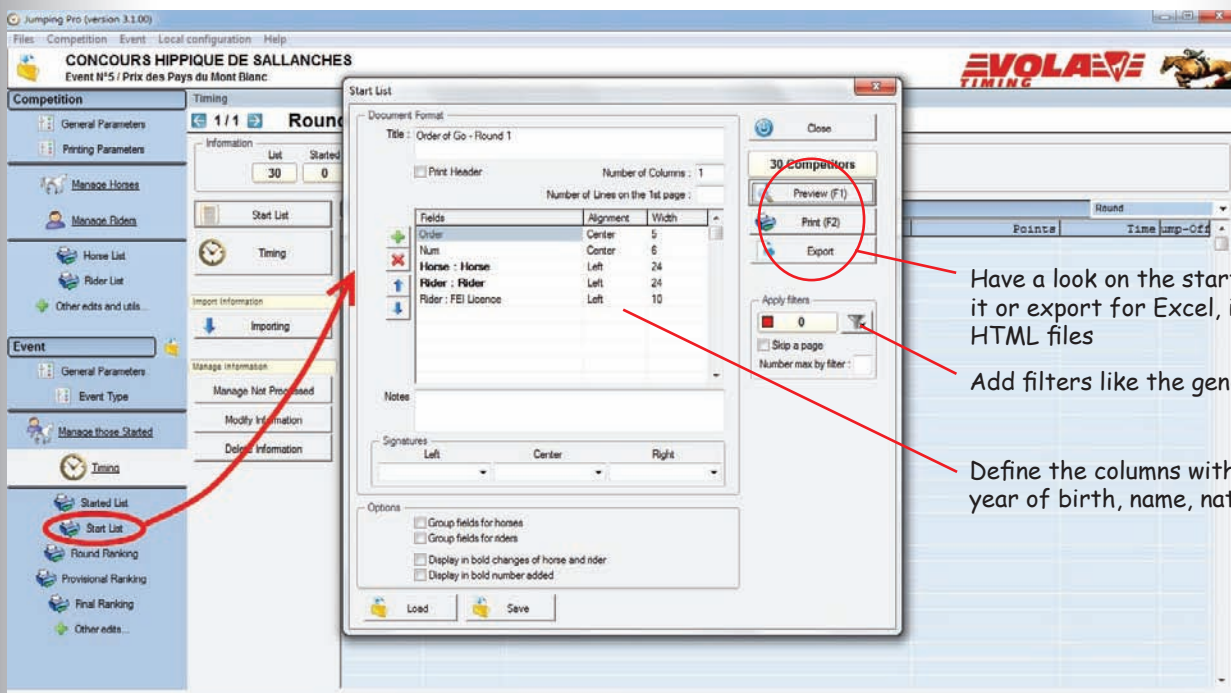
### Step 44 :

Just after creating the start list, it is usually printed for placarding it publicly. For that, click on the link «Start list» in the left column.

You will have to choose the round.

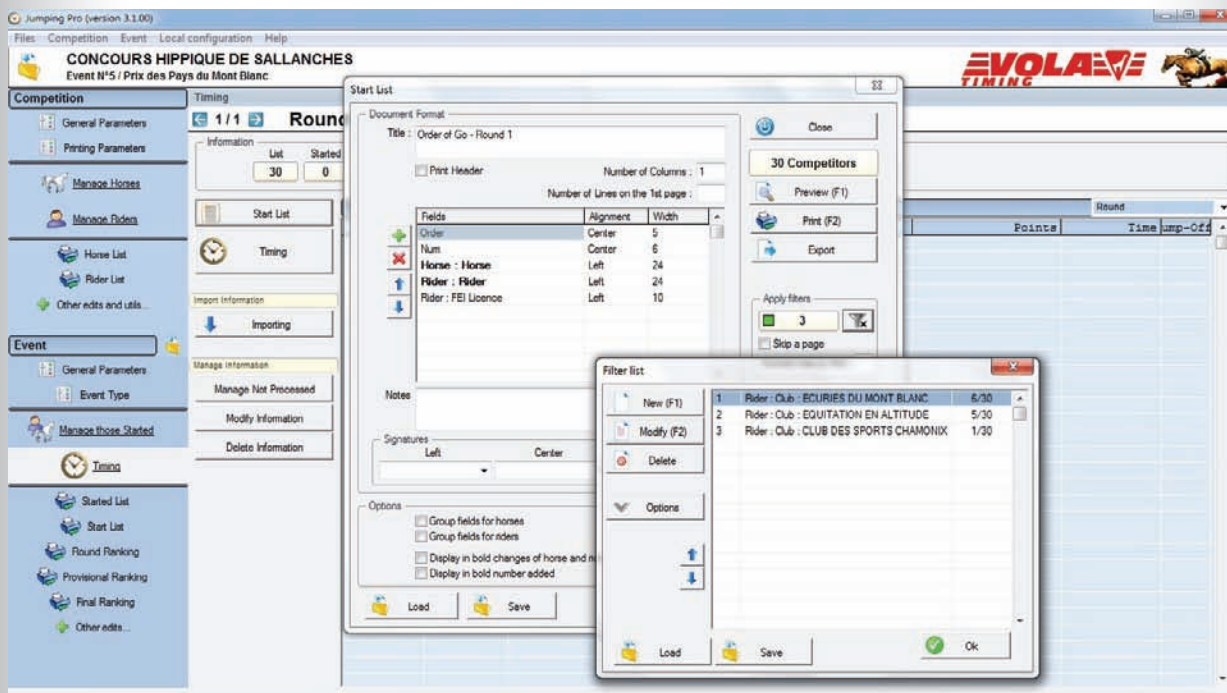
Then you can configure the start list columns as you want.

You can see the result by clicking on «Preview» and print the list too.

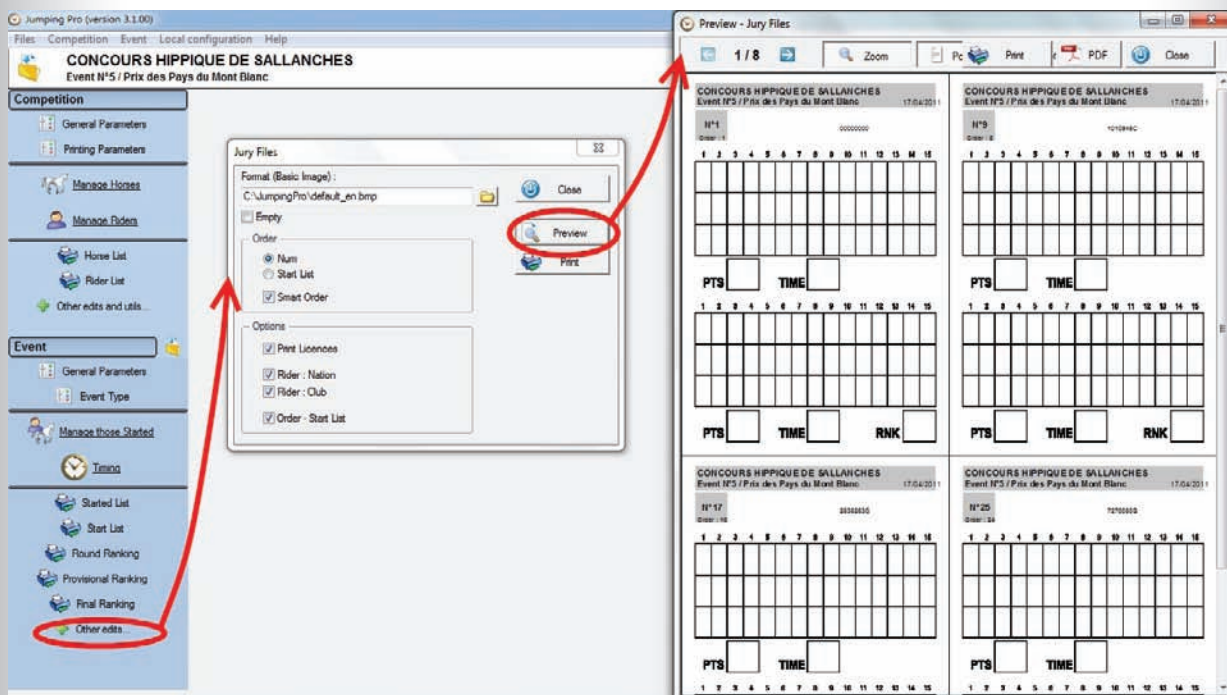


Concerning the filters, they won't modify the start list you have elaborated but they allow you to re-arrange the presentation of the start list for publishing it.

For example, you may want to divide the start list according to the club of the rider, so that in each club they will know in which order their riders will compete. In the window below, the third filter has been made by clicking on button «New» then choosing «Rider: Club» + «=» + «PASSY».

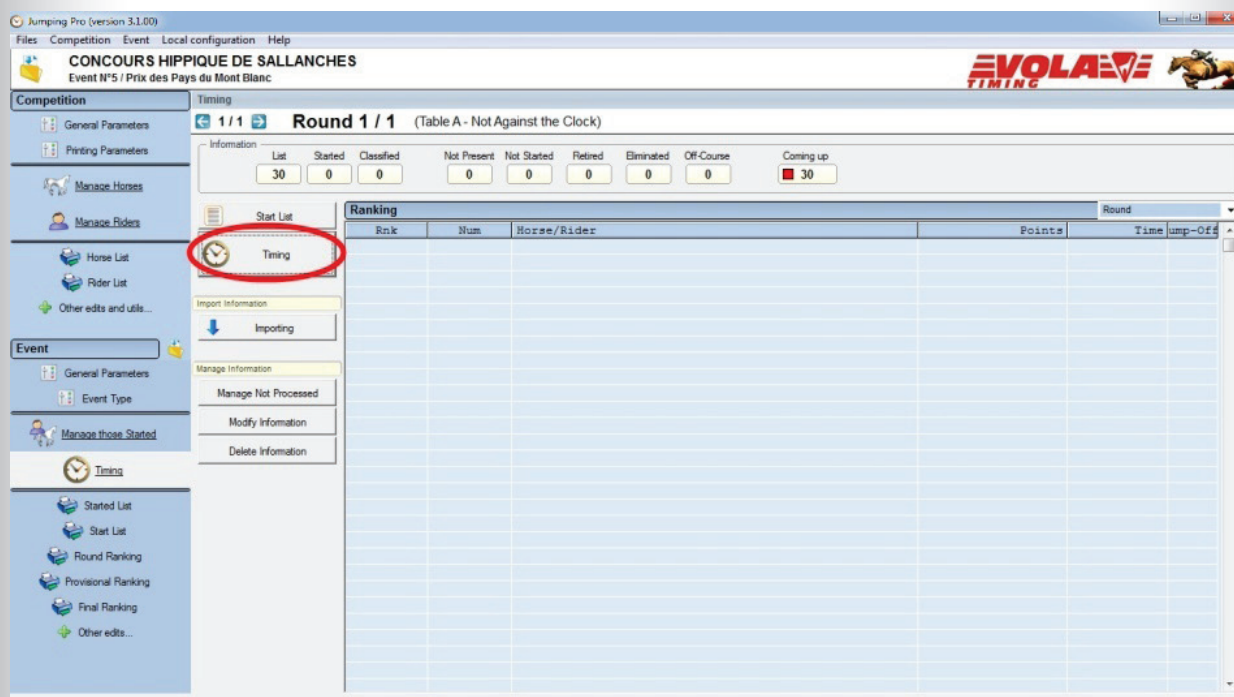


You can here also print «Jury files» so that the Jury will have paper grids on which they can note the times, penalties and doors where faults happen, ... For that click on «Other Edits» / «Jury Files» as below :



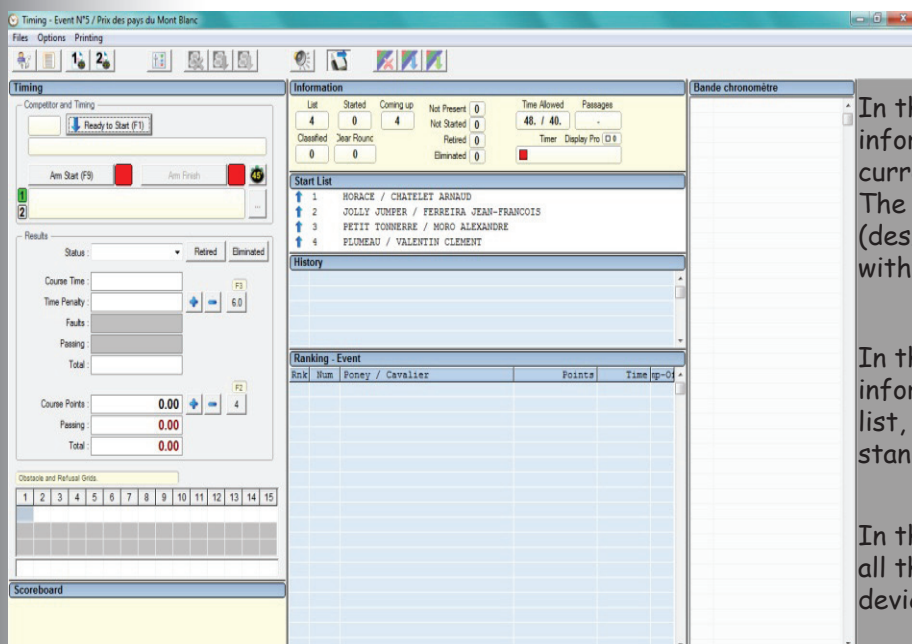
### Step 45 :

Print or export your start list according to your needs and wishes for presenting your race. Then, close it and open the «Timing» section.



### Step 46 :

Here you have entered the timing section which is presented as below.



In the left column you have all information concerning the competitor currently at start or in competition. The scoreboard emulator can be (des/ )activated in menu «Options» or with the icon in the upper banner.

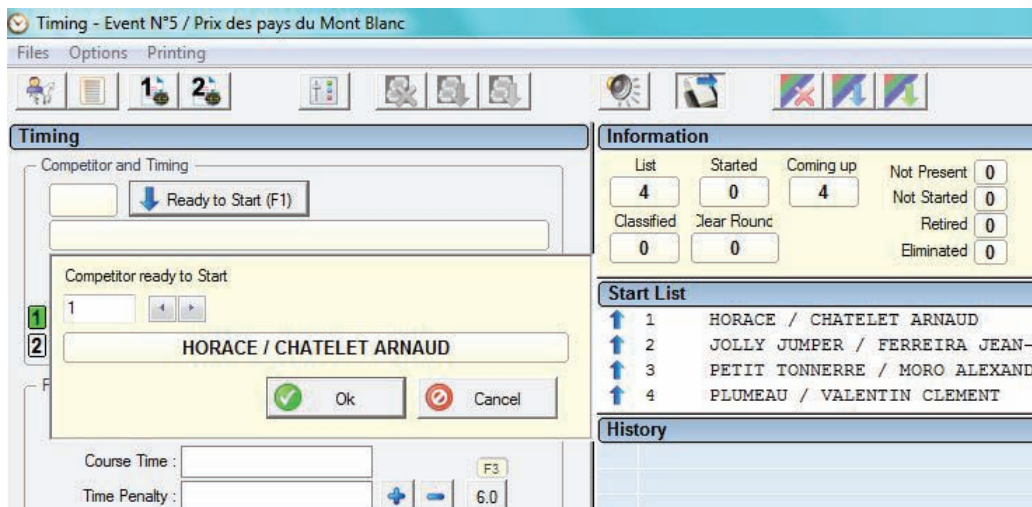
In the second column you have all information concerning the event : start list, competitors who have finished, standings and rankings.

In the optional right column you can see all the information printed on the timing device paper (see menu «Options»)

**Important :** to have the computer and the timing device synchronized, you will have to get an impulse before the first run of the first Event and when you are in the «Timing» section but without any start armed.

### Step 47 :

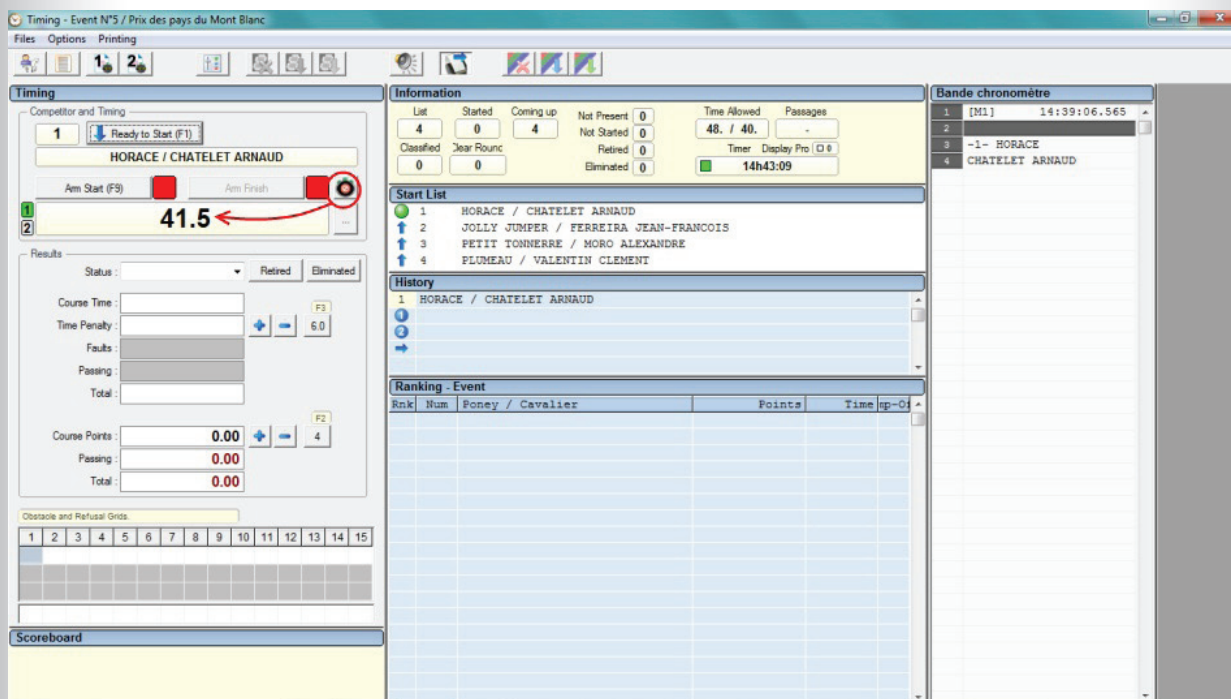
Present a competitor : when a competing couple is publicly announced (for example by the jury president or the speaker) click on button «Ready to Start» the first competitor in the list order should be displayed in a pop-up window :  
(you can also double-click on the competitor's name in the start list) :



Be aware that if a scoreboard is plugged to your computer, the information for this competitor couple will be displayed when you click on button «Ok» of this pop-up window. So that's the time when the public will see those.  
And the red square for start will then be flashing red and yellow.

### Step 48 :

Start the countdown simultaneously with the ringing of the official bell by clicking on the button with the icon of a clock marked «45». The countdown will be running as below :



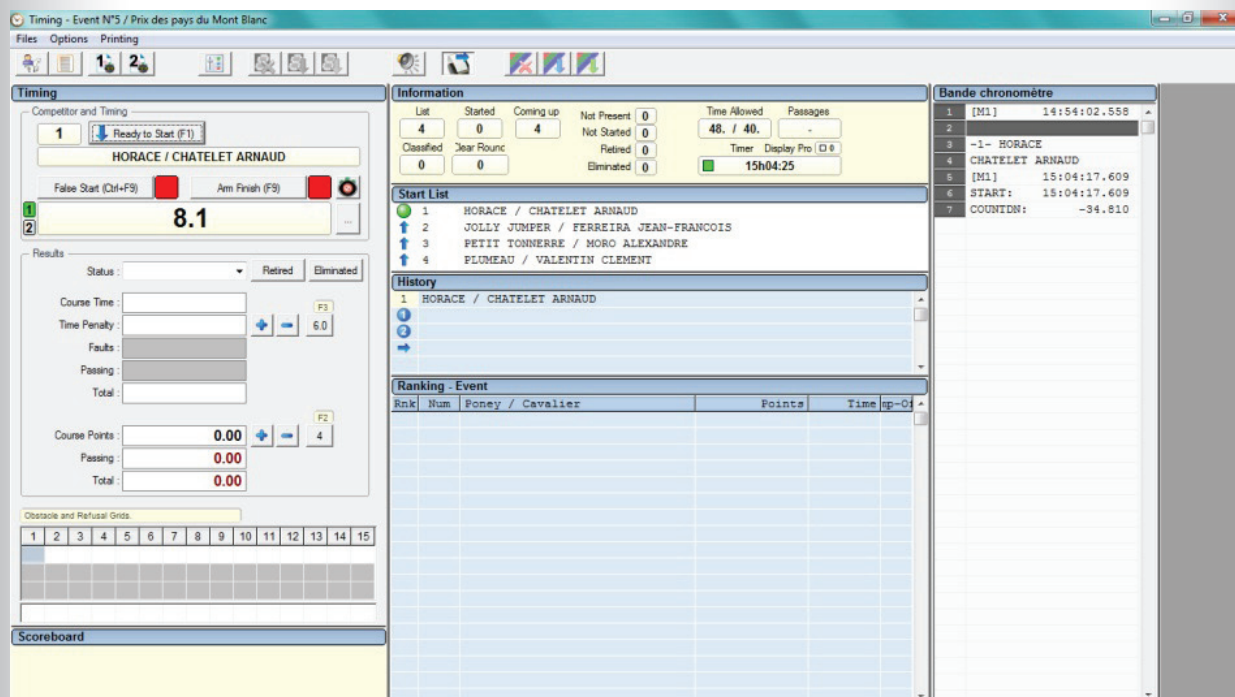
Note : you can suspend the countdown by clicking again on the clock-icon button.  
Restart by clicking again on it.



### Step 49 :

Arm the start by clicking on button «Arm Start». The square for start will then turn to still green.

To avoid false impulse arm start when you are sure that only the current competitor will create an impulse in the start detector.

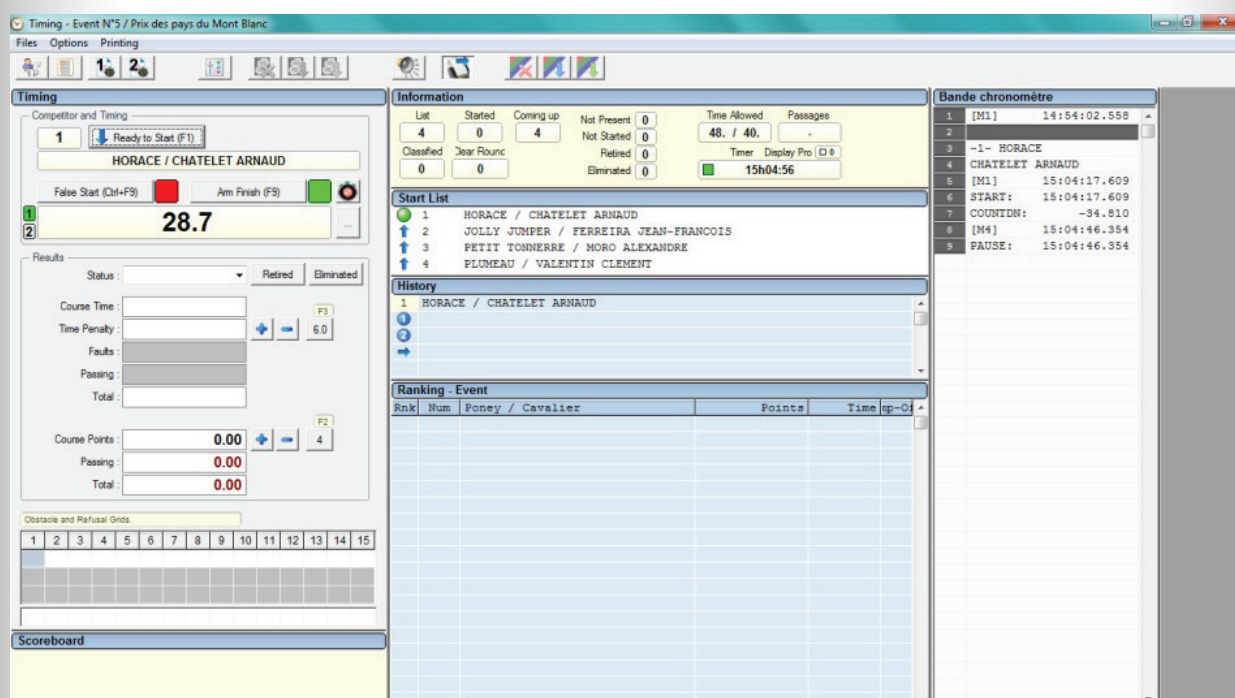


Note : if you receive a false impulse, you can restart the countdown at the point it was suspended by clicking on button «False Start» (this button has replaced the button «Arm Start» at the impulse reception).

### Step 50 :

Arm the finish by clicking on button «Arm Finish». The square for finish will then turn to still green.

To avoid false impulse arm finish when you are sure that only the current competitor will create an impulse in the finish detector.

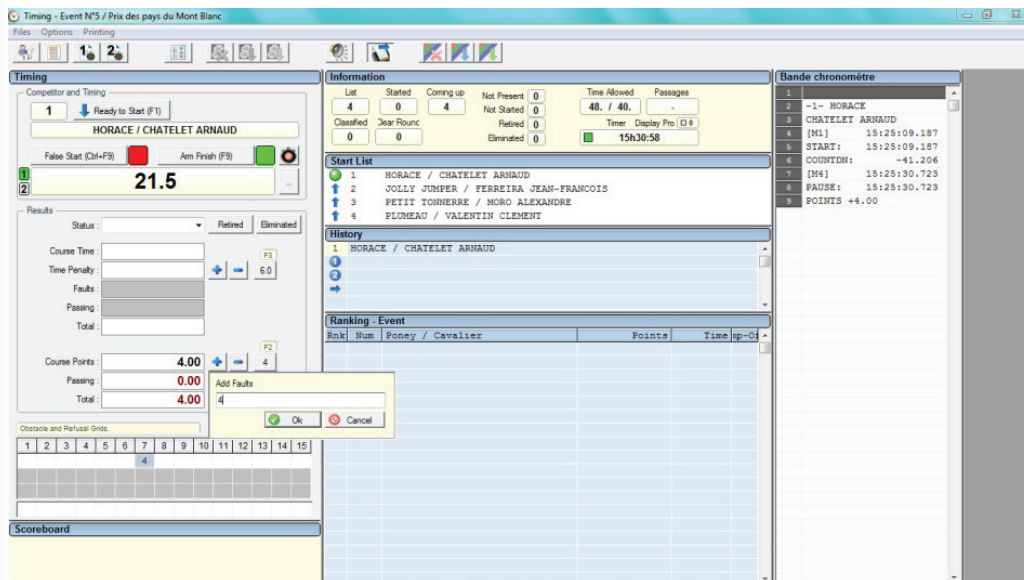


### Step 51 :

Check the penalties and door numbers. Verify with the jury that you have noted the same faults on the same door numbers. This can be done at any time, most often during the round in fact.

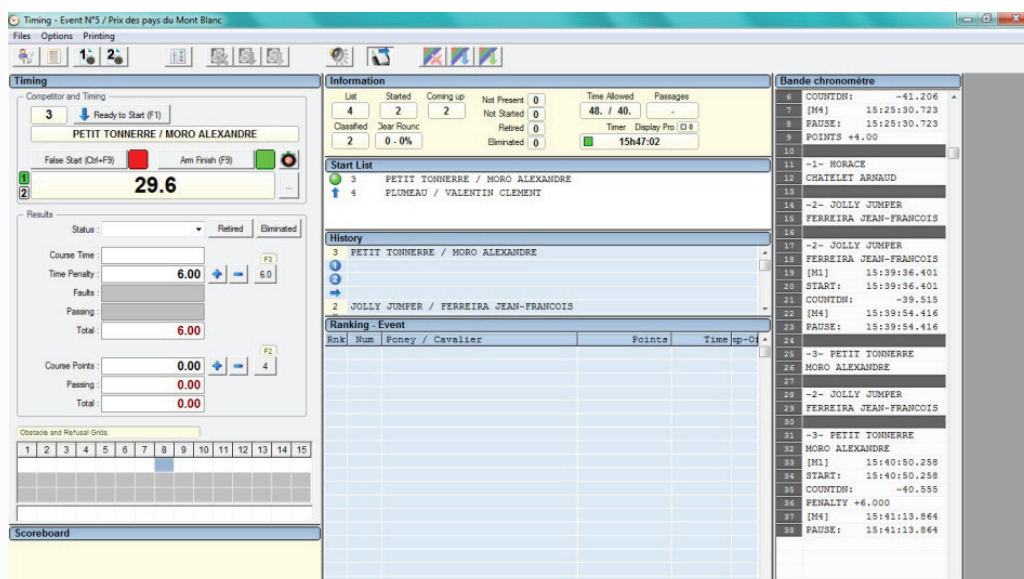
Example of a 4 points penalty on door 7 :

- first get sure that the cell under number 7 in grid «Obstacle and Refusal Grids» is selected;
- several manners : you can either double-click on this cell, or click on button «4», or press keyboard «F2», or click on button «+» next to edit-box «Course Points» and in the pop-up window raised type 4 and validate with «Ok».



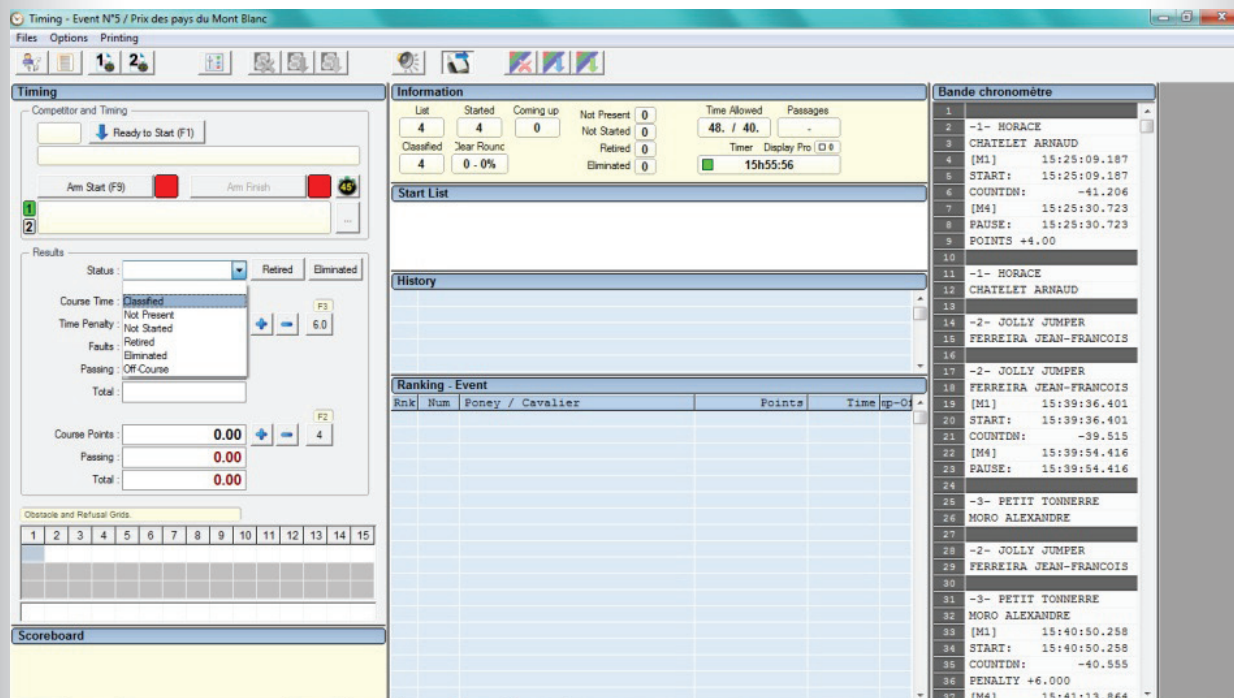
Example of a 6 seconds penalty :

- when the fault happens, the jury or you will have to press on the pear-detector simultaneously to the ringing bell, and this will stop the running time if you have well plugged this pear-detector to your timing device and entered the right channel number in «Local configuration» / «Timer» / «Other» / «Start Countdown - Pause»
- several manners : you can either click on button «6», or press keyboard «F3», or click on button «+» next to edit-box «Time Penalty» and in the pop-up window raised type 6 and validate with «Ok».



## Step 52 :

Manage the competitors status (Classified, Not present, Not started, ...) with combo-box «Status» or buttons «Retired» or «Eliminated».

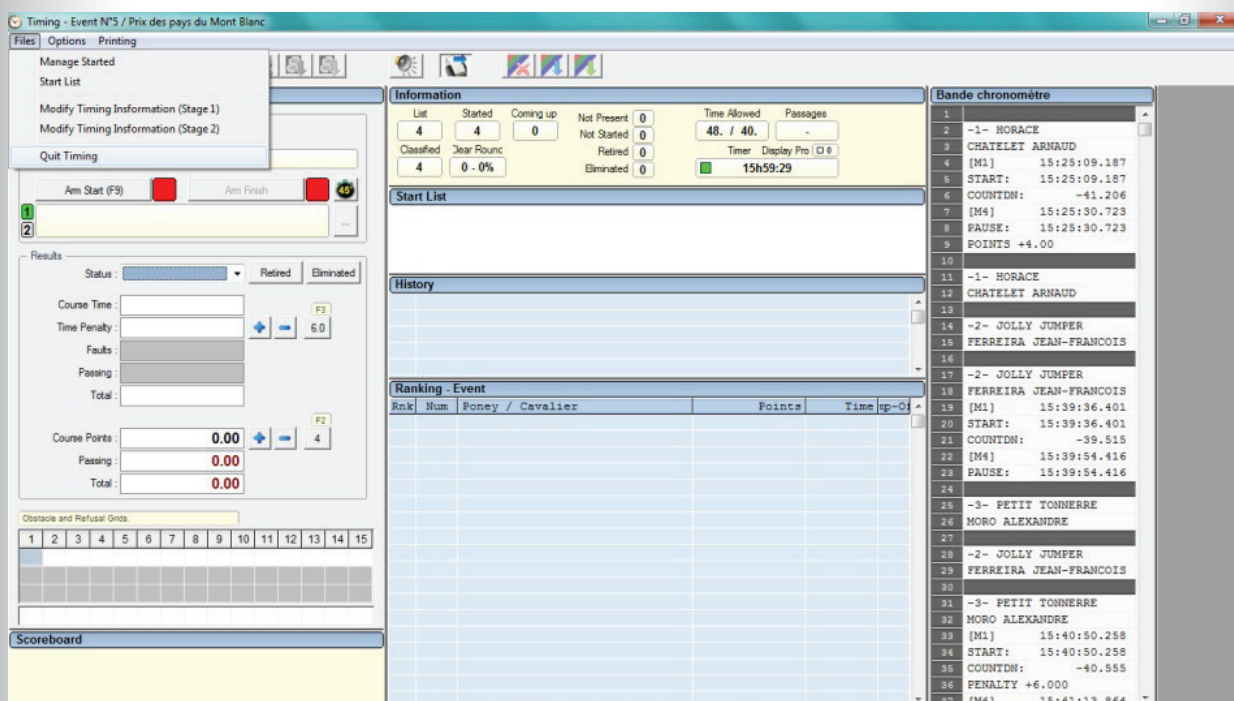


The screenshot shows the EVOLAR TIMING software interface. The main window is titled "Timing - Event N°5 / Prix des pays du Mont Blanc". The interface is divided into several sections:

- Timing:** Includes a "Competitor and Timing" section with a "Ready to Start (F1)" button and "Am Start (F9)" / "Am Finish (F10)" buttons. Below it is a "Results" section with a "Status" dropdown menu (set to "Classified") and buttons for "Retired" and "Eliminated". There are also fields for "Course Time", "Time Penalty", "Faults", "Passing", and "Off Course".
- Information:** A summary panel showing statistics: List (4), Started (4), Coming up (0), Not Present (0), Not Started (0), Classified (4), Year Round (0-0%), Retired (0), Eliminated (0). It also shows "Time Allowed" (48 / 40) and "Passages" (15h55:56).
- Start List:** A table for listing competitors.
- History:** A section for recording past events.
- Ranking - Event:** A table with columns for Rank, Num, Pony / Cavalier, Points, and Time (sp-O).
- Bande chronomètre:** A vertical list of competitors and their times, including names like HORACE, CHATELET ARNAUD, JOLLY JUMPER, FERREIRA JEAN-FRANCOIS, and PETIT TONNERRE.

## Step 53 :

As soon as the whole run has been completed, exit from the «Timing» section by clicking on «Files» / «Quit Timing» as below (or the upper right crossed red button):



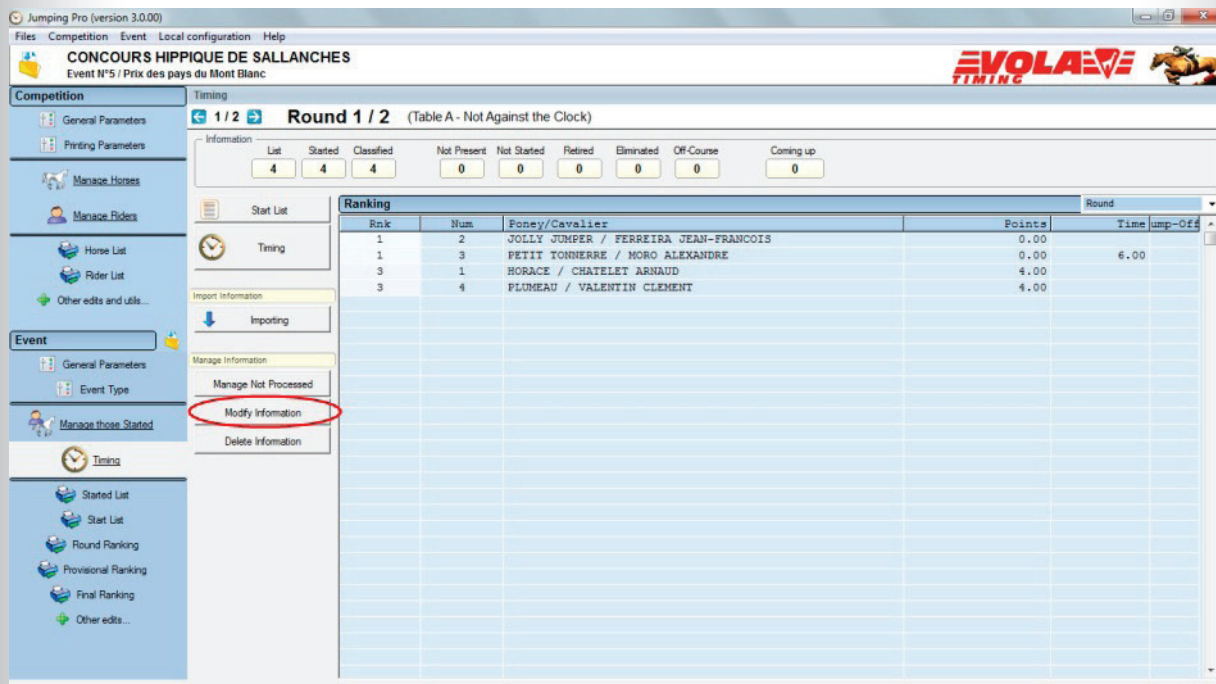
This screenshot shows the same software interface as Step 52, but with the "Files" menu open. The "Quit Timing" option is highlighted. The "Timing" section is still visible in the background, showing the same competitor status and results.

### Step 54 :

Here you are back to the «Timing» management section.

You can see the ranking of the round.

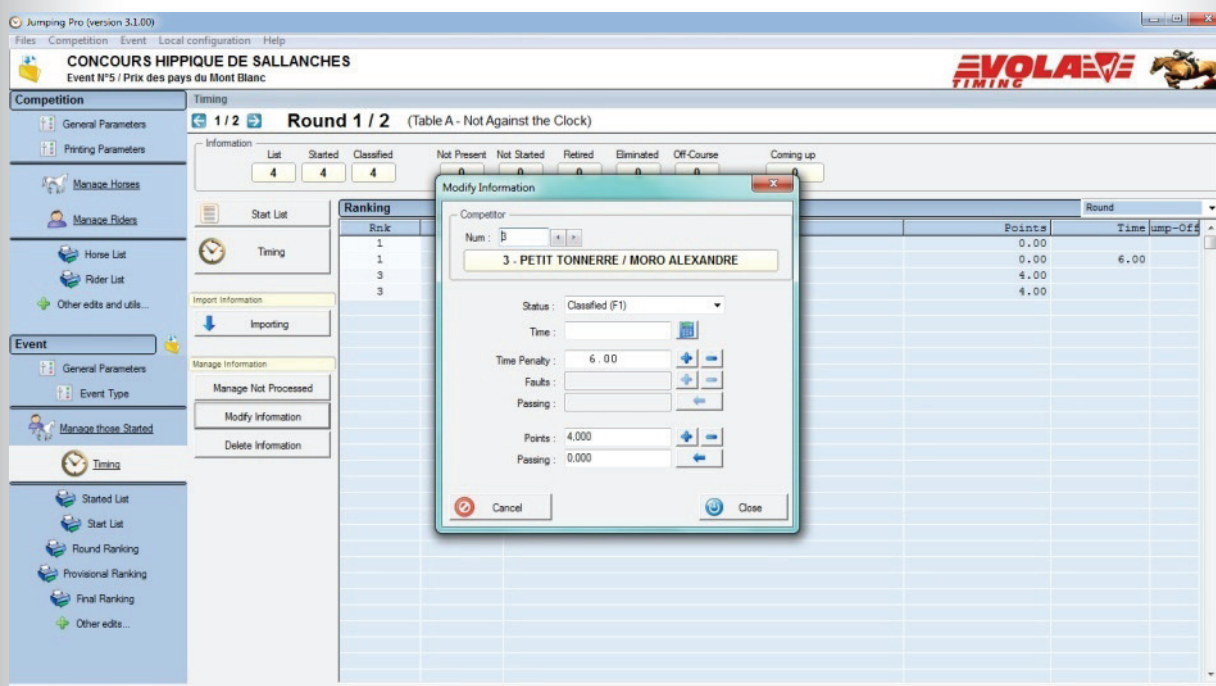
If you noted a difference with the jury notes, check the penalties with button «Modify Information» below :



### Step 55 :

Adjust the information so as to agree with the jury final decision.

Example below : adding a penalty of 4 points.

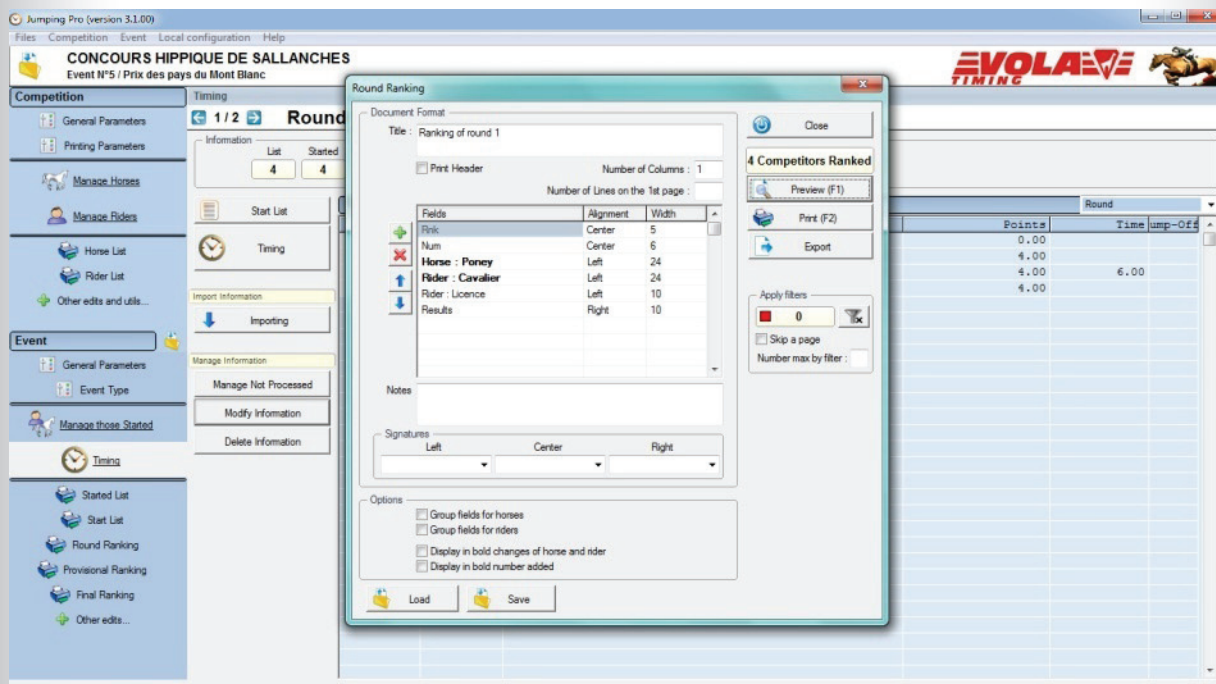


### Step 56 :

You can see the ranking of the round by clicking on link «Round ranking».

In the opening window you will have the possibility to configure your round ranking. You can define the information you want to display such as «Rank», Names : «Horse: Pony» and «Rider: Cavalier», ...

Then click on «Preview» to see it, or «Print» or «Export» according to your needs.



### Step 57 :

Like in Step 43, you can add filters, for example dividing the ranking according to a selection of clubs so that each of those clubs can have their own ranking. Here is the result preview that you can print :

